



464 Oxley Rd, Sherwood Qld 4075

exec@sherwoodpandc.org.au

SHERWOOD STATE SCHOOL PARENTS AND CITIZENS ASSOC.

Monday August 28, 2023, 7:00pm, Staff Room

Attendance: Kylie M, Alison B, Karen G, Meagan Z, Lisa M, Lisa S, Jen D, Paul W, Bec R

Apologies: David S, Alex B, Sophia F, Lauren B, Megan S, Alisha K, Rachel H, Helen J

1. President to open Meeting – 7:00pm / Attendance and Apologies

- Acknowledgement to Country

(Moved: Alison / Second: Paul – Motion carried)

2. Correspondence and Minutes

- **Correspondence**

- Sherwood Community Festival – request to borrow Fete marquees and call for volunteers **Action – Meagan to put this on FB**

- **Actions from Previous Meeting**

- Outstanding:
 - Investigate options for Music Wall or instruments for P-2 playground (Exec to re-visit in 2024)
 - Draft “Onboarding” document for new P&C members with information around what the P&C does, when certain events are held, etc
- **Ongoing**
 - Investigate safety/community grants for fencing (Exec) **Has been discussed between Principal and Mark Bailey**
 - Present Business Plan to Amanda/Lisa M (Kylie) and have final plan uploaded to P&C website (Meagan) **Ongoing**
 - Organise meeting with Marcus and Rebecca regarding disability access/advocacy at swimming pool (Kylie) **Done. Action closed.**
- Forward Active School Travel information to Lisa M – Principals need to sign up, not P&C (Meagan) **Done. Action closed.**
- Arrange meeting regarding OSHC building works with Mark Bailey (Kylie) **Progress with OSHC to be discussed in meeting. Action closed.**
- Organise forms for new volunteering scheme for Tuckshop (Alisha) and sign (Kylie) **To follow up with Alisha**
- Safe food handling guidelines for Tuckshop – organise subcommittee meeting and report back to P&C (Alisha) **Ongoing.**
- Organise Movie Night for October (Alison, Megan) **To be discussed in General Business. Action closed.**
- Proposal for Fete subcommittee wrap up (dinner/barefoot bowls?) to be put to P&C at August meeting (Megan H, Fete subcommittee) **Scheduled for Friday 1st Sept at Corinda Bowls. P&C to put \$250 - \$300 towards function. Action closed.**

(Moved: Alison/ Second: Karen– Motion carried)

3. Treasurer's Report

- See attached report and documents.
- Katie (bookkeeper) has advised that clean-up work is done, and estimates ongoing bookkeeping to be 7 – 10 hours per month (\$95/hour)
- Discussion of separation of expenses/sales – the same square is used for multiple things, so breaking these down into appropriate groups (ie, coffee cart, tuck shop, etc) can be challenging if items are not properly assigned when using the square
- Question from Jen – how are we going to work out/separate accounting. Answer – we will allocate a square to each business group to separate these things, or to work out the back end of things so that the correct tag goes onto the sale (ie, this is sharks, this is tuck shop). **Alison to take on this action** to make sure that we have things set up for Sharks (and other businesses) to use a square so that sales/expenses are properly linked to the right business.

(Moved: Karen / Second: Alison – Motion carried)

4. Subcommittee Reports:

a. OSHC

- See attached report from Lisa S.
- OSHC building upgrade:
 - Kylie spoke to the changes that we have made to the plans previously prepared. No change to footprint of OSHC; have changed the layout inside. Most significant difference – no kitchen or toilet within OSHC building. Plan to continue using toilets in the New Hall (current practice) and use New Hall kitchen during Phase one of the upgrade.
 - Phase one is the upgrade to OSHC; phase 2 is Tuckshop renovation (see discussion below).
 - Will need to retrofit storage and furniture
 - In a Special P&C Meeting in November 2021 – approved borrowing up to \$800k – Kylie advised that (due to inflation/increased costs) we will need to take out a loan that is higher (\$850k to 1million). Hopefully the lack of plumbing/toilets/kitchens in revised will drop the price a little.
 - Tender process to start soon.
 - Looking at earliest start early 2024.
 - OSHC will move into New Hall during the build.

b. Tuckshop

- See attached report.
- Phase two of renovations is to upgrade the Tuckshop (which would allow Tuckshop kitchen to be used by OSHC).



- Kylie noted that no tuckshop staff/subcommittee members were able to attend the P&C meeting, so talked to the renovation plan at a general level.
- Will require complete re-build/upgrade (freezers, fridges, more storage). Estimated \$250k cost. If we can get SSS funding, we can get almost \$150k from that.
- Aiming to get that funding paperwork in for November; funding available in June next year. Work would start late 2024/early 2025.

c. Sharks

- See attached report.
- **Please note: following discussion regarding external providers relates to Learn to Swim and Squads ONLY.**
 - The School will continue to run PE lessons in Terms 1 and 4
 - School has two fully qualified swimming (PE) teachers and extra staff from OSHC to run school PE lessons.
 - Sharks will run Friday night club night (Term 1 and 4).
- Request for Tender – External swimming lesson providers
 - Tender paperwork – went out today. Five potential vendors. Two weeks for these to come back.
 - Committee to make a decision based on a fixed set of criteria.
 - Plan to announce successful vendor at end of term, to start in Term 4.
 - Comment that OSHC will have to contact the successful vendor to organise any swimming during vacation care.
- Sherwood Sharks – Friday Club night:
 - New signage for Sharks; have the mascot (Sharkie); handing out flyers (maybe at pickup; pre-prep Possums)
 - Sharks newsletter – can sign up for this on Sharks website; website has been updated to remove all learn to swim/squads stuff
 - Printing new banners, Brumbys Sherwood are sponsoring by donating bread; looking for a butcher sponsor
 - Captains to speak at last assembly possibly with Sharkie
- Other general comments around Pool:
 - Mark Bailey has spoken to Lisa M re: plan to budget for the school fence and upgrade the pool changerooms etc for next year's elections
 - Action for Lisa M to check with Kellie if there was any insurance money came back to the P&C
 - Discussion around reimbursements for swim club – Karen to do. Sharks to develop a budget then we can look at a debit card; forecasting; Jen and Karen to work together with this (ACTION)

Move and second the special discussions (Kylie/Alison)

d. Uniform Shop

- No report



464 Oxley Rd, Sherwood Qld 4075

exec@sherwoodpandc.org.au

e. Fete

- No report

f. Sherwood Arrows

- Trivia Night went well – lots of positive feedback.
- Square was used on the night; ~\$1.3k has gone into the P&C general account that needs to be transferred to Arrows account. **Action for Alison to correct this.**

(All reports Moved: Kylie / Second: Karen – Reports accepted, and motions carried)

5. Principal's Report (see attached)

- See attached.
- Discussion around electronics in the classroom – suggestion to have an IT “workshop” to show parents how to use the devices; how you shut down things; IT questions. Could be something that the P&C and school can partner on. **Action for Lisa M.**
- Lisa discussed security review that will be happening (school fences, people who use school as a walk-through point or on weekends)
- Student council raised \$4230 at discos for School Welfare Fund. In February meeting, P&C agreed to match (up to \$5k) any amount raised by the student council for the Welfare. **Action: P&C to match \$4230. Karen to transfer money.**
- True relationships courses to be run for years 4 – 6; parent session as well. **Motion to request the P&C cover the cost of the courses (\$8k).** Motion approved at end of business arising.

6. Business Arising

- Items to be ratified – IT purchases – Adobe Pro and Virus protection software (~\$450)
- Movie night update
 - More involved than we had considered, including porta-loos, etc.
 - Option to have a “trial version” in the new hall in 2024. **ACTION Alison to look into this.**
 - Alison spoke to Cr Nicole Johnston's office to get some advice/feedback as they have held movie nights before. Cr Johnston offered financial support for this in Q3/4 2024 – pay for the screen hire/movie rights, etc. Approx \$2k

(Moved Principal's report and business arising, including request to cover cost of True Relationships courses and items to be ratified: Alison / Second: Karen – Motion carried)



Actions

● ***Outstanding:***

- Investigate options for Music Wall or instruments for P-2 playground (Exec to re-visit in 2024)
- Draft “Onboarding” document for new P&C members with information around what the P&C does, when certain events are held, etc
- Present Business Plan to Amanda/Lisa M (Kylie) and have final plan uploaded to P&C website (Meagan)
- Organise forms for new volunteering scheme for Tuckshop (Alisha) and sign (Kylie)
- Safe food handling guidelines for Tuckshop – organise subcommittee meeting and report back to P&C (Alisha)
- Sherwood Community Festival call for volunteers – share on Facebook (Meagan)
- Issues related to Squares – make sure these are set up to distinguish between business groups, or allocate separate squares to each group, and forward ~\$1.3k from Trivia night (went into P&C account) to Sherwood Arrows account - Alison
- Develop budget for Sherwood Sharks Club Night (Jen and Karen)
- Insurance question – did any funds come back to the P&C regarding insured items (Sherwood Sharks, Fete items) (Lisa M with Kelly)
- Look into IT workshops for parents/carers regarding devices used in classrooms (Lisa M)
- Transfer \$4230 into school welfare fund (Karen)
- Investigate option of “trial version” of Movie Night in New Hall (Alison)

7. **New Membership Accepted**

- No new members

8. **Close Meeting: 8:38pm**

(Moved: Kylie / Second: Karen – Motion carried)

The next P&C Meeting will be held at 7pm on Monday October 30th in the School Staff Room. Note that there will not be a September P&C meeting as the last Monday of the month falls during the school holidays.

Kylie Macfarlane (Sep 13, 2023 12:02 GMT+10)

Treasurers report 28 August 2023

The rescue reporting has largely been completed by Katie and she believes that her hours should be approx. 7 hours per month and certainly no more than 10 per month unless we have some issues to rectify. Quoted rate is \$ 95-00 +GST per hour.

The July P&L is available but a quick breakdown is:

Coffee cart income	\$ 1,796	None listed		
Tuckshop	\$ 12,903	C.O.S.	\$ 7,430	Payroll \$ 3,435
OHSC	\$ 117,943	C.O.S.	\$ 5,765	Payroll \$ 72,062
Uniforms	\$ 1,334	none listed		

There was also a scheduled payment to the school for \$ 46,500

Net profit for the month was \$3,952

There have been some queries regarding the separation of income/costing across the different areas which we are addressing at the moment.

I believe there will be reporting from the Tuckshop Treasurer's to fill out these details plus Lisa's OHSC information.

The Balance sheet shows a net equity amount of \$ 1,274,776-

I move that this report be accepted as a true representation of standings

Balance Sheet

Sherwood State School P&C Association As at 31 July 2023

31 JUL 2023

Assets

Bank

Australia Post Mastercard Lisa	1,550.00
Australia Post Mastercard Meagan	100.00
Sherwood SS - Arrows	1,559.98
Sherwood SS - OHSC	128,291.61
Sherwood SS - OHSC CBA MasterCard	4,540.01
Sherwood SS - P&C Building Fund	4,224.92
Sherwood SS - P&C Cheque	175,008.14
Sherwood SS - P&C Savings	961,226.80
Sherwood SS - Swim Club	22,945.63
Sherwood SS - Tuckshop	2,351.19
Total Bank	1,301,798.28

Current Assets

Accounts Receivable	1,378.25
QKR! Clearing Accounts	827.42
Total Current Assets	2,205.67

Fixed Assets

Computer Equipment	2,289.99
Total Fixed Assets	2,289.99

Total Assets **1,306,293.94**

Liabilities

Current Liabilities

Accounts Payable	15,562.92
GST	128.75
PAYG Withholdings Payable	9,540.00
Superannuation Payable	7,935.91
Total Current Liabilities	33,167.58

Non-current Liabilities

Suspense	(1,650.00)
Total Non-current Liabilities	(1,650.00)

Total Liabilities **31,517.58**

Net Assets **1,274,776.36**

Equity

Current Year Earnings	159,698.69
Retained Earnings	1,115,077.67
Total Equity	1,274,776.36

Profit and Loss

Sherwood State School P&C Association

For the month ended 31 July 2023

 AUD (Australian Dollar)

	COFFEE CART	OSHC	P&C GENERAL	SWIM CLUB	TUCKSHOP	UNIFORM SHOP	TOTAL
Trading Income							
Canteen - Counter Sales	-	-	-	-	390.95	-	390.95
Canteen - Qkr Sales	-	-	-	-	12,512.30	-	12,512.30
Child Care Fees	-	117,943.56	-	-	-	-	117,943.56
Coffee Cart - Revenue	1,796.83	-	-	-	-	-	1,796.83
Interest Income	-	353.90	1,369.35	37.20	5.65	-	1,766.10
Uniform - New Sales	-	-	-	-	-	1,252.95	1,252.95
Uniform - Secondhand Sales	-	-	-	-	-	81.82	81.82
Total Trading Income	1,796.83	118,297.46	1,369.35	37.20	12,908.90	1,334.77	135,744.51
Cost of Sales							
Canteen - Purchases	-	-	-	-	7,430.75	-	7,430.75
Care Expenses - Arts & Craft	-	219.34	-	-	-	-	219.34
Care Expenses - Excursions & Incursions	-	1,106.30	-	-	-	-	1,106.30
Care Expenses - Food & Groceries	-	4,192.74	-	-	-	-	4,192.74
Care Expenses - Games & Equipment	-	246.82	-	-	-	-	246.82
Total Cost of Sales	-	5,765.20	-	-	7,430.75	-	13,195.95
Gross Profit	1,796.83	112,532.26	1,369.35	37.20	5,478.15	1,334.77	122,548.56
Operating Expenses							
Bank Fees	-	-	0.52	-	-	-	0.52
Cleaning	-	115.09	-	-	-	-	115.09
Contributions to School	-	-	46,500.00	-	-	-	46,500.00
Office Expenses	-	381.48	-	-	-	-	381.48
Staff Amenities	-	142.68	-	-	-	-	142.68
Subscriptions	31.82	(4,623.99)	192.17	129.70	-	-	(4,270.30)
Superannuation	-	7,100.14	-	-	340.40	-	7,440.54
Telephone & Internet	-	183.58	-	-	-	-	183.58
Training	-	45.45	-	-	-	-	45.45
Wages and Salaries	-	64,962.49	-	-	3,094.58	-	68,057.07
Total Operating Expenses	31.82	68,306.92	46,692.69	129.70	3,434.98	-	118,596.11

	COFFEE CART	OSHC	P&C GENERAL	SWIM CLUB	TUCKSHOP	UNIFORM SHOP	TOTAL
Net Profit	1,765.01	44,225.34	(45,323.34)	(92.50)	2,043.17	1,334.77	3,952.45



P&C OSHC Report – Monday 28th August 2023

Employee Turnover

- 3% turnover in August (1 voluntary resignation, 1 new hire)
- Total staff 31

New Enrolments

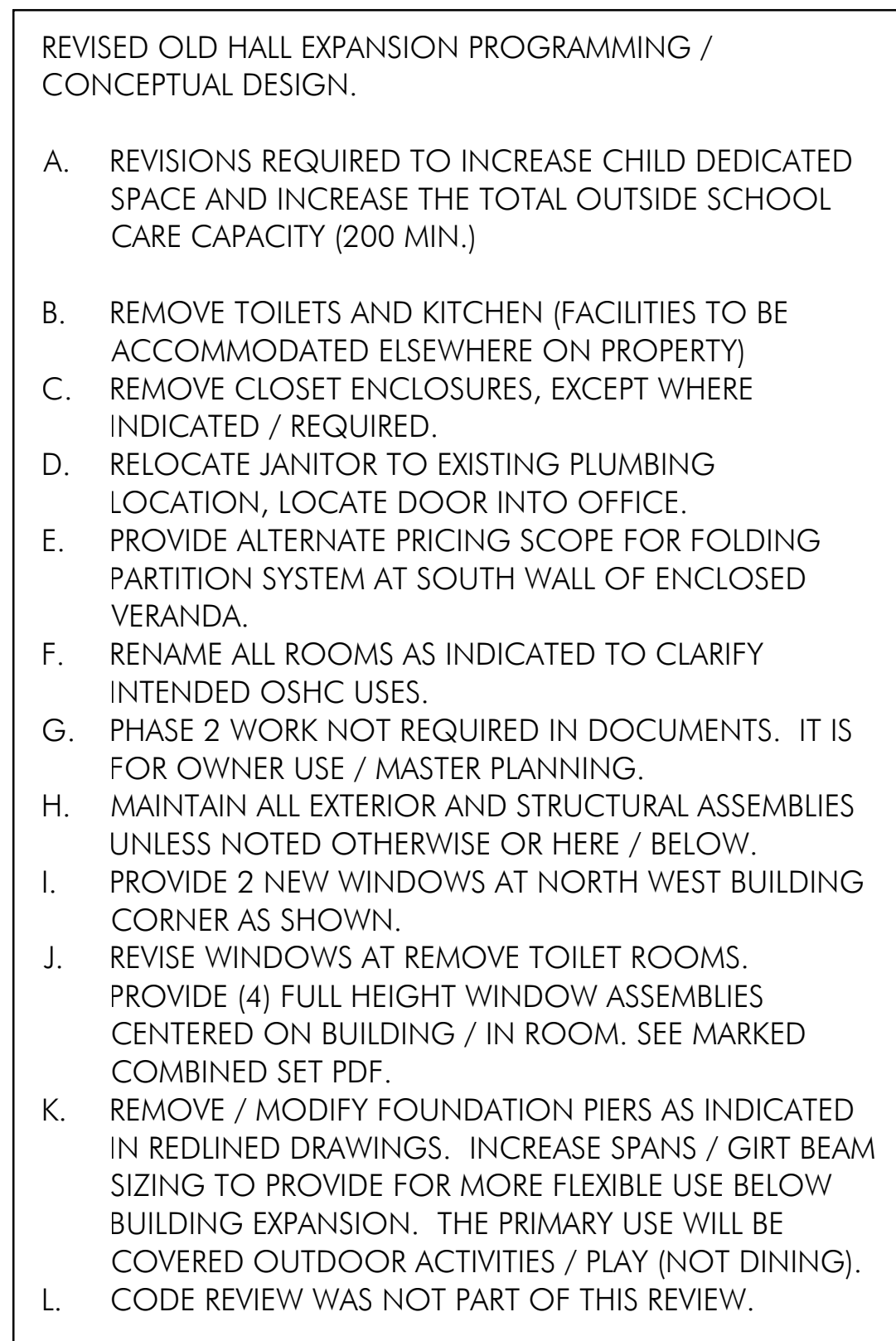
- 4 new enrolments in July
- Total 502 active families

Occupancy Utilisation

- Average Centre Utilisation (includes BSC, ASC, Vac care): August 68.58%
- Sep 68.84% Expected Bookings (ASC average is 79%)

Miscellaneous

- Parent Survey sent out – great responses so far, shall collate results soon to distribute
- September vacation care program out and bookings open – some days sold out, others less busy.
- Trialling Senior Excursions these holidays – slow start, need to get a minimum number of children signed up to make it feasible.
- Started our Weekly Wrap – newsletter with photos, recap of activities, important notes. Will be posted on our FB page and printed for display outside the office.
- Father's Day breakfast and activities this Thu Aug 31 during BSC



Sherwood State School
Old Hall Renovation & Addition
464 Oxley Rd Sherwood, QLD 4075

FILE:
DATE: 05_30_2020
DRAWN BY: SBS
CHECKED BY: XX

ISSUE:
Coordination Set

REVISIONS:

NOT FOR
CONSTRUCTION

FIRST LEVEL OPTION 2
FLOOR PLAN
SCALE: AS NOTED

Summary

25/08/2023

Building loan		850,000	5 year loan	
at 2.79%			at 4%	
per quarter	per annum		per quarter	per annum
45,681	182,724		47,103	188,412
Total repayment:		913,622	942,060	

850,000		10 year loan	
at 2.79%		at 4%	
per quarter	per annum	per quarter	per annum
24,426	97,702	25,887	103,549
		977,024	1,035,490

Building loan		1,000,000	5 year loan	
at 2.79%			at 4%	
per quarter	per annum		per quarter	per annum
53,742	214,970		55,415	221,661
Total repayment:		1,074,849	1,108,306	

1,000,000.00		10 year loan	
at 2.79%		at 4%	
per quarter	per annum	per quarter	per annum
28,736	114,944	30,446	121,782
		1,149,439	1,217,824

Net Profit 2022	
125,287	
43,620	Colour run funds
128,360	Playground
297,267	

Estimate			
Jan - March 23	April - June 23	July - Sept 23	Oct - Dec 23
25,512	146,374	62,413	15,000
52,200		46,500	
77,712		108,913	

249,299

347,999

Tuckshop Report – 28th August 2023

Profit and Loss Tuckshop - Year to Date

Account	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug-23	YTD
Trading Income									
Canteen - Counter Sales	0.00	741.15	670.50	285.20	540.85	197.70	390.95	406.70	3,233.05
Canteen - Qkr Sales	3,051.50	14,624.10	18,943.10	7,428.05	18,390.15	15,751.70	9,868.10	15,433.60	103,490.30
Coffee Cart - Revenue	237.40	410.27	3,061.50	943.50	2,910.14	134.33	85.10	450.18	8,232.42
Interest Income	0.00	0.00	1.18	1.73	2.00	3.26	5.65	0.00	13.82
Total Trading Income	3,288.90	15,775.52	22,676.28	8,658.48	21,843.14	16,086.99	10,349.80	16,290.48	114,969.59
Cost of Sales									
Canteen - Purchases	1,584.29	9,519.46	9,529.90	5,428.55	9,977.36	7,944.77	6,930.85	9,473.43	60,388.61
Coffee Cart - Purchases	(53.04)	0.00	0.00	0.00	0.00	0.00	0.00	29.65	(23.39)
Total Cost of Sales	1,531.25	9,519.46	9,529.90	5,428.55	9,977.36	7,944.77	6,930.85	9,503.08	60,365.22
Gross Profit	1,757.65	6,256.06	13,146.38	3,229.93	11,865.78	8,142.22	3,418.95	6,787.40	54,604.37
Operating Expenses									
Bank Fees	54.20	55.93	0.02	0.06	0.01	0.01	0.00	0.00	110.23
Fundraising Expenses	0.00	0.00	0.00	0.00	285.80	0.00	0.00	0.00	285.80
Merchant Fees	0.00	31.82	31.82	31.82	31.82	31.82	0.00	0.00	159.10
Repairs and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00	35.00
Superannuation	194.56	616.91	699.42	355.57	1,322.79	449.14	340.40	760.84	4,739.63
Training	0.00	0.00	199.00	0.00	0.00	0.00	0.00	0.00	199.00
Wages and Salaries	1,853.00	5,875.32	6,661.07	3,386.37	12,597.86	4,277.61	3,094.58	6,915.84	44,661.65
Total Operating Expenses	2,101.76	6,579.98	7,591.33	3,773.82	14,238.28	4,758.58	3,434.98	7,711.68	50,190.41
Net Profit	(344.11)	(323.92)	5,555.05	(543.89)	(2,372.50)	3,383.64	(16.03)	(924.28)	4,413.96

There are ongoing discussions around the Coffee Cart income line and whether some of this needs to be attributed to the Sharks canteen instead. Coffee Cart had previously been included in the Tuckshop P&L as we were purchasing their supplies.

If this Coffee Cart income is incorrect, the tuckshop bottom line doesn't look as promising.

Alisha has been made aware of changes to Food Handling standards for 2024, which may mean that all volunteers must undergo in-person food safety training, including those who provide homebake. This would significantly impact the number of volunteers available and the provision of the 'pure profit' homebake items.

If tuckshop needs to be making a profit to support the refurbishment, more work may need to be done on prices, input costs and wages.

Sherwood Sharks Amateur Swim Club

P&C Update

28 August 2023

Learn to Swim / Squads:

The Sherwood Sharks Subcommittee recently asked the School administration to pursue the tender process for the pool. There has been a lot of work behind the scenes which is massively appreciated by the swim club committee and it is our understanding that a closed tender will be released shortly.

Club Nights:

Starting back up Term 4 2023 – 6th October and most other Fridays in Term 4 and again in Term 1

- News out in the Sharks Newsletter, School Newsletter (this Friday), FB pages
- New banners on order to go on tennis fence on Oxley Rd, the pickup zone, and along fence on Sherwood Rd
- Alison has secured sponsorship from Brumby's Sherwood for bread, in discussions with Cool Meats Direct in Oxley
- Sharks website is in the process of being updated
- Sharkie (mascot) to make an appearance at pickup zone with flyers to hand out (pending school approval)
- Flyers to go to all Prep and Grade 1 classes
- Captains to speak at last assembly of Term 3

Questions:

- Is there a list of purchases for the swim club in 2023?
- Was the club allocated any insurance monies from flood payment?
- How can we better keep track of Square sales for the club?
- What is the best process to follow for reimbursements (canteen)?

Next Committee Meeting:

- Tuesday 29 August 2023 at 7pm in SSS Staff Room



Principal's Report – P & C Meeting Monday 28 August 2023

Enrolments: 647

Current Prep enrolments for 2024: 85

Curriculum

- Inclusion – Staff meetings
- PBL and collection of NCCD collection
- Autism and co-occurring anxiety – GO Jenny Davidson
- Australian Curriculum V9 – Carra Middleton
- Australian Curriculum V9 – Carra Middleton and Stacey Thomasen
- Coaching – Pedagogy Marking guides, BIU Walls, Behaviour Management, modelling and feedback, monitoring and moderation
- YLM – Cohorts meet monitoring and moderation of assessment tasks, review formative assessment, link to Age Appropriate Pedagogies

School Management

- Pool tender was sent out this morning, August 28. Closes in two weeks. Evaluation and announcement planned by the end of term.

Facilities

- Tennis Court Grant – Upgrade surface and fencing has been submitted Grant has been submitted (Tennis QLD 25% DOE 50% School 25% Max – Tennis for Kids (Offered 3 Yrs. fees in advance if we could come up with an agreement)
- Signage – this week on the end of M Block facing McCulla St, Building Blocks, Painting on stairs leading up to OSHC. Quotes being sourced to place decking around big tree in Junior Playground area.
- FH Upgrade waiting to hear back
- Master Plan – requested an update as to progress
- Security Review – requested Jessica Hayward to visit on Thursday – Infrastructure Operations

Finance

- Budget Overview, balance Sheet Summary and Cash Flow documents provided

Survey:

- iPad in 2024 – to assist with planning we need to gauge family preference for - School device, Hire option or Parent Purchase in 2024

Student wellbeing

- Student Council Disco raised \$4,230.00 for Student Wellbeing Fund- P&C to match funds raised
- Respectful Relationships Yr. 4-6 (Parent Session and 2 lessons per class 10x2 = 20 sessions in total) – Minutes to confirm P&C funding

Thriving Kids and Parents Project

- General information to families went home in the last newsletter. Community will be updated when registration becomes available

DDA WORK:

Work continues and progress is being made. Two of the lift shafts will have lifts installed over the holiday break. Cladding and roofs have been completed.

Ramp is getting closer – clapping going on retaining walls/ garden beds. Hopefully a section will be opened soon to allow access between Prep building and the junior toilets so that the walk isn't as long.

Dog Therapy

Not good news - New guidelines, yet to be formally released however I have been able to obtain information that suggests:

The principal, in consultation with the school community, will determine whether using a support animal will address student needs based on school-based data such as wellbeing information.

When the supply of a support animal by a school staff member is proposed, the principal will ensure:

- *that no appropriate visiting support animal service provider is available in the market;*
- *the staff member is aware that:*
 - *they will not be compensated and/or reimbursed for expenses relating to the support animal (this includes training the animal);*
 - *the staff member may withdraw their offer to supply support animal services at any time;*
 - *they are responsible for the animal's training and maintenance of skills, and that the animal must be appropriately trained before it can attend school; and*
 - *the staff member is not employed to handle their animal. (This is about split attention, that the employee is not supervising and teaching students while handling the animal)*
- *an animal handler with appropriate skills and experience handles the animal while it is at school, which may include employing an animal handler.*

The principal will also ensure that the following is in place

- *certified copies of certificates of currency for the following insurances:*
 - *professional indemnity insurance for not less than \$2 million per claim; and*
 - *public liability insurance for not less than \$20 million per claim.*
- *evidence of the animal's skills, good health and up-to-date vaccinations.*

STAFFING UPDATES

- DP Position - Short listing has taken place and Interviews will take place Thursday 31 August
- Lauren Simic will return from Maternity leave in Week 9 – Year 6
- Tania Carr will be able to resume coaching role as Annaliese Lindsay will remain at Grovely until end Semester.
- Two staff will transfer out at the end of the year, two will likely come in.
- 5 Temporary staff have been offered permanency by the Department. Expecting more to be offered in T4.
- LSL Week 9 &10 – Cath Rowan and David Hass
- LSL Week 10 Cara Middleton
- LSL Week 9 Leanne Reggiano

Quick Facts and Key Dates:

- **Parent Teacher Interviews** – Tuesday week 9 1.30-7.00 p, Specialist and Inclusion teachers 3.30-5.30pm
- **Justin Coulson** – CSHS Wednesday 6.30pm
- **Prep Athletics** – Week 9 Thursday 9.00am
- **Athletics** – Week 10 Year 1 & 2 Wednesday 9.00am
- **Parent Information Session** Yr 1 – iPads in 2024 options (Buy, Lease, Share a school device) Date 8 Sept - Fri Week 9 9.00am
- **Prep Transition Day** Day 1 Mon Day 2 Thursday Both Week 10
- **Proposed Dance Day CSHS** – Dance Troupe Tuesday Week 10






2023-08-28, Sherwood SS, P&C MOM

Final Audit Report

2023-09-13

Created:	2023-08-31
By:	Meagan Ladhams Zieba (secretary@sherwoodpandc.org.au)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhlnDSxhqGa9QOyEPIJXdvh1LPFP6B1o

"2023-08-28, Sherwood SS, P&C MOM" History

-  Document created by Meagan Ladhams Zieba (secretary@sherwoodpandc.org.au)
2023-08-31 - 3:26:09 AM GMT
-  Document emailed to Kylie Macfarlane (kmacfarlane@insurancecouncil.com.au) for signature
2023-08-31 - 3:26:16 AM GMT
-  Email viewed by Kylie Macfarlane (kmacfarlane@insurancecouncil.com.au)
2023-09-13 - 2:02:40 AM GMT
-  Document e-signed by Kylie Macfarlane (kmacfarlane@insurancecouncil.com.au)
Signature Date: 2023-09-13 - 2:02:54 AM GMT - Time Source: server
-  Agreement completed.
2023-09-13 - 2:02:54 AM GMT