

SHERWOOD STATE SCHOOL PARENTS AND CITIZENS ASSOC.

Monday February 24th, 2025; 7:00pm, Staff Room

1. Kylie Macfarlane –President opened Meeting – 7:00pm / Attendance and Apologies
 - Apologies – Megan Hall, Ross Bailey, Meagan Zieba
 - Attendance – Kylie Macfarlane, Lauren Blanch, Lisa Scollo, Alison Bock, Lauren Gutterbeil, Jenny Lou, Lisa Masek, Sarah Grace, Garry Jennings, Marcus McLaren, Sally Richards, Paul Winnister, Rohan Reisener
 - AGM announcement - Next Meeting is AGM and regular Meeting
 - Acknowledgement to Country – Performed by Kylie Macfarlane

(Moved; Lisa Second; Laurena.- Motion.carried)

2. Correspondence and Actions from Previous Minutes

- Correspondence
- Fundraising and services advertising
- End and start of year announcements

Actions.from.Previous.Meeting

- OSHC Renovation –variations agreed in special November meeting - Variations overrun of \$50k, pushed out to May, extended construction, external impact minimised for fete.
- Special November P&C meeting - \$157,000 ratified for variations and school funding

- Tuckshop SSS Funding – reviewing options for 2025, resubmitted SSS funding June July update
- Fencing about the school – Sally Campbell to take the lead on fencing initiative
- Senior playground –86801.Fete.proceeds.will.be.needed.to.fun.new.playground?.Talk.to.Rob.to.commence.planning.
- Naming the new OSHC and New Hall - to be tabled in 2025 – Lisa Masek to take up
-
- No Homework school – School to continue to offer, parental preferences.
- Ipad Survey - Survey to be circulated to Executive in week 6, week 8 circulated to community

(Moved by Lauren.. Second by Lisa.- Motion.carried)

3. Treasurer's Report

- Lauren shared Treasurers report (see attached)
- Approval sought to open an account for transactions related to OSHC, Tuckshop and Fete – signatories Lisa Scollo, Alisha Kite, Megan Hall - Approved
- Kylie explained the terms of the QTC loan for OSHC to bring new members up to speed and options around funding Tuckshop renovation

(Moved by Lisal. Second by Sally.- Motion.carried)

4. Principal's Report

- Principal shared her school report (see attached) and provided the current Budget Overview Report (BOR), Balance Sheet Summary and Cash Flow and additional documentation
- Tennis courts commencing in holidays – 3 weeks process.
- Active School Travel – three trains, new one launched at Corinda, teachers rotating through

(Moved; Lauren..-Second; Sally..- Motion.carried)

6. OSHC and Business Manager Report

- Lisa shared report on OSHC report (see attached)
- April Vacation care program is launching shortly

7. Subcommittee Reports:

Sharks

- Sharks Friday night great numbers

Fete

- Alison shared the reports (see attached)

Sherwood Arrows

- No update, new families, AGM to be held.

(All reports Moved: Kylie / Second: – Lisa Reports accepted)

8. Business Arising

- Marketing support for P&C to focus on boosting volunteerism
- Movie Credit needs to be used - OSHC

9. New Membership Accepted

- New members to be sent out 2025 membership form
- Memberships accepted during AGM

10. Close Meeting: 8:15pm

(Moved; Paul..- Second; Marcus..- Motion.carried)

Monday 24th February 2025 – P&C Meeting

Treasurer's Report

Net Profit for January was \$22k, slightly down on last year due to lower tuckshop sales, higher OSHC care expenses, interest expense on our QTC loan and higher wages and superannuation.

Balance sheet remains strong, though it should be noted that it's currently \$1.6m overstated due to the OSHC refurbishment being shown as a negative liability – therefore an asset. As previously confirmed, the asset will not sit on the P&C balance sheet as it belongs to the school.

Currently, Total Assets are \$806k, which is mainly cash at bank, and true Total Liabilities are \$705k, including the \$678k QTC loan. Our QTC loan will run down over the 5 year term, bringing our net asset position back to a true position.

We have implemented an interim debit card solution for OSHC, Tuckshop and Fete – cards are linked to an account which will hold a minimal balance.

I would like approval to have Lisa, Alisha and Megan added as signatories to this account, so that they can have cards in their name – this prevents the 2FA issues we're currently having – with messages being sent to committee members instead of the person using the card.



Principal's Report – P & C Meeting Monday 26 March 2024

Enrolments: 635 Day 8 2024 623 > staffing

Bank Statement - Cash at Bank: \$456,000:00

2025

- Focus on Belonging
- AIP: Challenged and Connected Learners – 3 Strategies to support Learners, Curriculum, Learning
- Halogen Leaders Day – Year 6 student leaders (6)
- **Active School Travel** – Launch last week, first day on Wednesday. We welcome any parent champions to join our committee. Thursday 24 February 7:30am next meeting
- The Teaching of Reading through the Australian Curriculum – All students have been monitored for reading this term
- Review **Student Code of Conduct**
- **Community Survey** - Review current BYOD program. Digital Innovation in teaching and learning – digitally connected, learning and capable. Includes community survey to families. Aiming to send out week 8. Goal: to review and consider BYO in 2026 and beyond. Considerations: AC v9, ability of school to meet technology and financial costs. Is likely to require a transition phase to implement > minimum 1:2 goal; of DOE
- **Parent teacher interviews** – Week 9 Mon-Wed option for am and pm times.
- Review **reporting** to parents – V9
- Look at **model** for which we deliver teaching and learning > implications with student' numbers and over allocation of staff
- Queensland Student Engagement and Wellbeing Survey (Yrs 3-6)
- Updating website
- Outdoor Learning – School Visits

Curriculum

- NAPLAN preparation Testing will take place in March, Omnibus test in **week 7 (Wed 12- Fri 14 March)** – familiarisation with digital tools, check system requirements. Newsletter outlined timetable for parents and practice tests merely for familiarisation. Eg. tools
- 2025 Plan, teach, assess and report V9 English and Mathematics, 2026 Science, HPE and Technologies.
- Reporting will see changes to align with V9 – format change
- Street Science Partnership
- Banding of subjects – Music/ The Arts 1 hour per semester, Japanese is going well.
- The Teaching of Reading through the Australian Curriculum – Information session to come
- ICT – Parent session management and support with device. Time – What is the best time for parents?

Facilities

- **OSHC Update – End of May** > Fete discussions with FutureFitouts – Spoken with Megan to inform, will meet with contractors prior
- **Repainting of E and Upper F Block** \$63 000:00 - \$20 000 support from region
- **Stairs** – will gradually be replaced, stages throughout the year. \$80 000:00
- **Pillars** – B Block – 6 to be replaced – region to fund. Engineers have been out just waiting on Heritage.
- **Fire Hydrant Upgrade** – now under defects. All has gone well.
- **Uniform Shop** – water, mould
- **Resource Room** – Big job culling and relocating, Ingrid and Kate B (TA) are doing a great job supporting this/
- **Go Office** - mould

- **Fire Drills/Evacuations and Lockdowns** - An important part of keeping everyone safe is the need for regular evacuation and lockdown drills. At Sherwood we are required to have four evacuation drills and 2 lockdown practices each year. In coming weeks, we will have both an evacuation and lockdown drill given new students, teachers, changes in classrooms and responsible officers in building blocks for 2024.

Finance

- Budget to be submitted by Friday for approval
- Budget Overview, Balance Sheet Summary and Cash Flow documents provided.
- Annual SRS Revenue and Expenditure report provided for 2023.

STAFFING UPDATES

- Principal appointment – permanent Jan 2025
- IT Technician – Hanton Snell 2 days, outsourcing support from Maleco Consultants 2 days
- Stacey Thomasen – Term 1 – 1 day (Wednesday)
- Angie Conroy – secured a position at St Peter's, working with HR to source suitable replacement
- Emma Hardford – Maternity leave will commence in T2 week 3 May 6
- School Officers Damijan backfilling Mo until her returns to work. Gradual return to work following operation. Angelo supporting on a Friday.

DISCUSSION Points

Quick Facts/Updates and Key Dates:

- **Active School Travel** – First Travel Day is Wednesday 8am **Strickland Terrace near bridge, Arboretum and ???**
- **Breakfast in the Quad** – thank you Nicole Johnston

Week	Event	Day/Time
5	Halogen Leaders Day NO assembly AST Meeting Clean Up Australia Day	Monday Thursday 7:30am Friday
6	NAPLAN Omnibus Practice – Year 3 Assembly – Year 1 to 6 Student Council Leader Badges Lockdown Drill NAPLAN Omnibus Practice – Year 5	Monday – middle session Wednesday Wednesday Thursday – middle session
7	Year 1-2 Swimming commences NAPLAN NAPLAN NAPLAN	
8	Make Up NAPLAN Prep Hearing Screener Harmony Day Parade	Tuesday Friday 9:00am
9	Parent Teacher Interviews Parent Reading Workshop 2:15pm NO Assembly AST – TRACTION Bike Check MSP Class Photos	Mon-Wed Monday Wednesday Thursday
10	P&C Meeting Senior Cross Country Prep Easter Bonnet Parade P-6 Assembly Evacuation Drill	Monday Wednesday 9:00am Thursday



Budget Overview Report

Sherwood State School - (0078)

Report Date: 23-Feb-2025 6:02 PM

Budget Quarter 1

Period: 202502 | Cost Centre: % | Cost Centre Manager: %

User: Henley, Emily (007800265186)



	Year to Date				Annual			Original Budget
	Actual	Budget	Variance	Comment	Budget	Variance	Comment	
Opening Balance	-485,741	0	485,741	Over Budget	0	485,741	Over Budget	0
Revenue	-155,486	0	155,486	Over Budget	0	155,486	Over Budget	0
Expense	316,966	0	-316,966	Over Budget	0	-316,966	Over Budget	0
Global Trading Activities	7,853	0	-7,853	In Deficit	0	-7,853	In Deficit	0
Representative Sports	0	0	0		0	0		0
Administered Clusters	0	0	0		0	0		0
Non-Curricula Activities	-22,155	0	22,155	In Surplus	0	22,155	In Surplus	0
Balance of Operating Funds	-338,562	0	338,563		0	-338,563		0
Provision	0	0	0		0	0		0
Balance of Funds Available	-338,562	0	338,562		0	338,562		0
<i>Memofigure: System Cost Centres (Not included in above totals)</i>	<i>0</i>	<i>0</i>	<i>0</i>		<i>0</i>	<i>0</i>		<i>0</i>

Transactions have occurred in System Cost Centres. Validate that the transactions are correct

Opening Balance Detail

		Year to Date							Annual			Original Budget
		Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance	Budget	Remaining	% Remaining	
999000	Retained Earnings	0.00	0.00	-485,740.58	-485,740.58	0.00	485,740.58	-100%	0.00	485,740.58	-100%	0.00
9990	Retained Earnings	0.00	0.00	-485,740.58	-485,740.58	0.00	485,740.58	-100%	0.00	485,740.58	-100%	0.00
Total		0.00	0.00	-485,740.58	-485,740.58	0.00	485,740.58	-100%	0.00	485,740.58	-100%	0.00
Opening Balance Detail Total		0.00	0.00	-485,740.58	-485,740.58	0.00	485,740.58	-100%	0.00	485,740.58	-100%	0.00

Revenue Budget Cost Centres

Revenue	Year to Date							Annual			Original Budget
	Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance	Budget	Remaining	% Remaining	
102800 Hire of Facilities	0.00	0.00	-12,482.27	-12,482.27	0.00	12,482.27	-100%	0.00	12,482.27	-100%	0.00
102810 Tennis Court Project	0.00	0.00	-3,901.01	-3,901.01	0.00	3,901.01	-100%	0.00	3,901.01	-100%	0.00
1028 Hire of Facilities	0.00	0.00	-16,383.28	-16,383.28	0.00	16,383.28	-100%	0.00	16,383.28	-100%	0.00
103400 Interest Received	0.00	0.00	-4,331.24	-4,331.24	0.00	4,331.24	-100%	0.00	4,331.24	-100%	0.00
1034 Interest Received	0.00	0.00	-4,331.24	-4,331.24	0.00	4,331.24	-100%	0.00	4,331.24	-100%	0.00
103800 Learning and Development Grants	0.00	0.00	-2,388.36	-2,388.36	0.00	2,388.36	-100%	0.00	2,388.36	-100%	0.00
1038 Learning and Development Grants	0.00	0.00	-2,388.36	-2,388.36	0.00	2,388.36	-100%	0.00	2,388.36	-100%	0.00
105200 Pool Chemical and Cleaning Appropriation	0.00	0.00	-2,515.00	-2,515.00	0.00	2,515.00	-100%	0.00	2,515.00	-100%	0.00
1052 Pool Chemical and Cleaning Appropriation	0.00	0.00	-2,515.00	-2,515.00	0.00	2,515.00	-100%	0.00	2,515.00	-100%	0.00
106600 School Appropriation	0.00	0.00	-32,138.00	-32,138.00	0.00	32,138.00	-100%	0.00	32,138.00	-100%	0.00
1066 School Appropriation	0.00	0.00	-32,138.00	-32,138.00	0.00	32,138.00	-100%	0.00	32,138.00	-100%	0.00
108000 Student Resource Scheme Revenue	0.00	0.00	-57,688.00	-57,688.00	0.00	57,688.00	-100%	0.00	57,688.00	-100%	0.00
108011 SRS - Band Participation	0.00	0.00	-9,400.00	-9,400.00	0.00	9,400.00	-100%	0.00	9,400.00	-100%	0.00
108013 SRS - Strings Participation	0.00	0.00	-8,940.00	-8,940.00	0.00	8,940.00	-100%	0.00	8,940.00	-100%	0.00
1080 Student Resource Scheme Revenue	0.00	0.00	-76,028.00	-76,028.00	0.00	76,028.00	-100%	0.00	76,028.00	-100%	0.00
110300 Maintenance - Planned and Unplanned (Routine Breakdown)	0.00	0.00	-21,702.00	-21,702.00	0.00	21,702.00	-100%	0.00	21,702.00	-100%	0.00
1103 Maintenance - Planned and Unplanned (Routine Breakdown)	0.00	0.00	-21,702.00	-21,702.00	0.00	21,702.00	-100%	0.00	21,702.00	-100%	0.00
Revenue Total	0.00	0.00	-155,485.88	-155,485.88	0.00	155,485.88	-100%	0.00	155,485.88	-100%	0.00
Revenue Budget Cost Centres Total	0.00	0.00	-155,485.88	-155,485.88	0.00	155,485.88	-100%	0.00	155,485.88	-100%	0.00

Expense Budget Cost Centres

Expense		Year to Date							Annual			Original Budget
		Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance	Budget	Remaining	% Remaining	
201910	Minor Works - Facilities & Grounds	0.00	0.00	1,327.32	1,327.32	0.00	-1,327.32	-100%	0.00	-1,327.32	-100%	0.00
201911	Pool Chemicals/Cleaning	0.00	0.00	1,140.82	1,140.82	0.00	-1,140.82	-100%	0.00	-1,140.82	-100%	0.00
201915	Cleaning	0.00	0.00	5,943.33	5,943.33	0.00	-5,943.33	-100%	0.00	-5,943.33	-100%	0.00
2019	Facilities	0.00	0.00	8,411.47	8,411.47	0.00	-8,411.47	-100%	0.00	-8,411.47	-100%	0.00
202100	Health and Physical Education	0.00	0.00	3,083.64	3,083.64	0.00	-3,083.64	-100%	0.00	-3,083.64	-100%	0.00
2021	Health and Physical Education	0.00	0.00	3,083.64	3,083.64	0.00	-3,083.64	-100%	0.00	-3,083.64	-100%	0.00
202700	Information and Communication Technology Education	0.00	16,066.45	848.73	16,915.18	0.00	-16,915.18	-100%	0.00	-16,915.18	-100%	0.00
2027	Information and Communication Technology Education	0.00	16,066.45	848.73	16,915.18	0.00	-16,915.18	-100%	0.00	-16,915.18	-100%	0.00
203411	IT Technician - School Funded	0.00	0.00	1,547.17	1,547.17	0.00	-1,547.17	-100%	0.00	-1,547.17	-100%	0.00
203413	Admin Officers - School Funded	0.00	0.00	4,108.49	4,108.49	0.00	-4,108.49	-100%	0.00	-4,108.49	-100%	0.00
203416	Teacher Aides - School Funded	0.00	0.00	4,554.34	4,554.34	0.00	-4,554.34	-100%	0.00	-4,554.34	-100%	0.00
2034	Locally Funded Salaries & Wages	0.00	0.00	10,210.00	10,210.00	0.00	-10,210.00	-100%	0.00	-10,210.00	-100%	0.00
203500	Management	0.00	2,228.19	2,023.76	4,251.95	0.00	-4,251.95	-100%	0.00	-4,251.95	-100%	0.00
203521	Replacement furniture & consumables	0.00	0.00	2,201.77	2,201.77	0.00	-2,201.77	-100%	0.00	-2,201.77	-100%	0.00
203524	Staff/Student Name Badges	0.00	0.00	301.44	301.44	0.00	-301.44	-100%	0.00	-301.44	-100%	0.00
203526	Infoways	0.00	0.00	83.62	83.62	0.00	-83.62	-100%	0.00	-83.62	-100%	0.00
203528	Annual Office Subscription Renewals	0.00	24.75	231.12	255.87	0.00	-255.87	-100%	0.00	-255.87	-100%	0.00
203529	Accrual journal correction 23 to 24	0.00	0.00	13,398.00	13,398.00	0.00	-13,398.00	-100%	0.00	-13,398.00	-100%	0.00
2035	Management	0.00	2,252.94	18,239.71	20,492.65	0.00	-20,492.65	-100%	0.00	-20,492.65	-100%	0.00
204411	Professional Development - Teaching	0.00	0.00	1,200.00	1,200.00	0.00	-1,200.00	-100%	0.00	-1,200.00	-100%	0.00
204413	Professional Development - Non Teaching	0.00	0.00	113.64	113.64	0.00	-113.64	-100%	0.00	-113.64	-100%	0.00
2044	Professional Development	0.00	0.00	1,313.64	1,313.64	0.00	-1,313.64	-100%	0.00	-1,313.64	-100%	0.00
205314	Essentials for Learning	0.00	0.00	726.37	726.37	0.00	-726.37	-100%	0.00	-726.37	-100%	0.00
2053	Student Resource Scheme Expenses	0.00	0.00	726.37	726.37	0.00	-726.37	-100%	0.00	-726.37	-100%	0.00
205610	TRS Sick/Special/Emergent	0.00	0.00	564.30	564.30	0.00	-564.30	-100%	0.00	-564.30	-100%	0.00
2056	Teacher Replacement	0.00	0.00	564.30	564.30	0.00	-564.30	-100%	0.00	-564.30	-100%	0.00
205900	Special Education	0.00	0.00	107.46	107.46	0.00	-107.46	-100%	0.00	-107.46	-100%	0.00
2059	Special Education	0.00	0.00	107.46	107.46	0.00	-107.46	-100%	0.00	-107.46	-100%	0.00

Expense Budget Cost Centres

Expense	Year to Date							Annual			Original Budget
	Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance	Budget	Remaining	% Remaining	
206010 Utilities (Water, rates, sanitary)	0.00	0.00	38.57	38.57	0.00	-38.57	-100%	0.00	-38.57	-100%	0.00
206011 Electricity	0.00	0.00	14,492.37	14,492.37	0.00	-14,492.37	-100%	0.00	-14,492.37	-100%	0.00
2060 Utilities	0.00	0.00	14,530.94	14,530.94	0.00	-14,530.94	-100%	0.00	-14,530.94	-100%	0.00
206700 Direct to Market Planned Maintenance	0.00	76,628.13	7,833.38	84,461.51	0.00	-84,461.51	-100%	0.00	-84,461.51	-100%	0.00
2067 Planned Maintenance	0.00	76,628.13	7,833.38	84,461.51	0.00	-84,461.51	-100%	0.00	-84,461.51	-100%	0.00
206800 Direct to Market Routine Breakdown Maintenance	0.00	20,844.38	72,406.04	93,250.42	0.00	-93,250.42	-100%	0.00	-93,250.42	-100%	0.00
2068 Unplanned Maintenance	0.00	20,844.38	72,406.04	93,250.42	0.00	-93,250.42	-100%	0.00	-93,250.42	-100%	0.00
207047 School Funded - Teaching	0.00	0.00	6,942.73	6,942.73	0.00	-6,942.73	-100%	0.00	-6,942.73	-100%	0.00
207048 School Funded SLP	0.00	0.00	7,011.60	7,011.60	0.00	-7,011.60	-100%	0.00	-7,011.60	-100%	0.00
207049 Groundsman - School Funded	0.00	0.00	4,640.17	4,640.17	0.00	-4,640.17	-100%	0.00	-4,640.17	-100%	0.00
207052 School Funded GO	0.00	0.00	2,893.06	2,893.06	0.00	-2,893.06	-100%	0.00	-2,893.06	-100%	0.00
2070 Great Results Guarantee/Investing for Success	0.00	0.00	21,487.56	21,487.56	0.00	-21,487.56	-100%	0.00	-21,487.56	-100%	0.00
299800 School Purchased Salary Clearing	0.00	0.00	41,410.64	41,410.64	0.00	-41,410.64	-100%	0.00	-41,410.64	-100%	0.00
2998 School Purchased Salary Clearing	0.00	0.00	41,410.64	41,410.64	0.00	-41,410.64	-100%	0.00	-41,410.64	-100%	0.00
Expense Total	0.00	115,791.90	201,173.88	316,965.78	0.00	-316,965.78	-100%	0.00	-316,965.78	-100%	0.00
Expense Budget Cost Centres Total	0.00	115,791.90	201,173.88	316,965.78	0.00	-316,965.78	-100%	0.00	-316,965.78	-100%	0.00

Global Trading Activities

Global Trading Activities		Year to Date						Annual			Original Budget	
		Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance	Budget	Remaining		% Remaining
400011	Excursions	0.00	0.00	454.55	454.55	0.00	-454.55	-100%	0.00	-454.55	-100%	0.00
400027	Strings	0.00	0.00	1,450.92	1,450.92	0.00	-1,450.92	-100%	0.00	-1,450.92	-100%	0.00
400035	Excursions - PREP	0.00	0.00	1,441.82	1,441.82	0.00	-1,441.82	-100%	0.00	-1,441.82	-100%	0.00
400038	Excursions - YR3	0.00	0.00	-1,134.00	-1,134.00	0.00	1,134.00	-100%	0.00	1,134.00	-100%	0.00
400040	Excursions - YR5	0.00	0.00	700.00	700.00	0.00	-700.00	-100%	0.00	-700.00	-100%	0.00
400041	Excursions - YR6	0.00	0.00	4,940.00	4,940.00	0.00	-4,940.00	-100%	0.00	-4,940.00	-100%	0.00
4000	Global Trading Activities	0.00	0.00	7,853.29	7,853.29	0.00	-7,853.29	-100%	0.00	-7,853.29	-100%	0.00
Global Trading Activities Total		0.00	0.00	7,853.29	7,853.29	0.00	-7,853.29	-100%	0.00	-7,853.29	-100%	0.00
Global Trading Activities Total		0.00	0.00	7,853.29	7,853.29	0.00	-7,853.29	-100%	0.00	-7,853.29	-100%	0.00

Non-Curricula Activities

Non-Curricula Activities		Year to Date							Annual			Original Budget
		Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance	Budget	Remaining	% Remaining	
700010	Student Council	0.00	0.00	-9,154.61	-9,154.61	0.00	9,154.61	-100%	0.00	9,154.61	-100%	0.00
700011	Welfare Fund	0.00	0.00	-6,833.15	-6,833.15	0.00	6,833.15	-100%	0.00	6,833.15	-100%	0.00
700012	Containers For Change	0.00	0.00	-237.50	-237.50	0.00	237.50	-100%	0.00	237.50	-100%	0.00
700015	Senior Shirts	0.00	0.00	-5,929.50	-5,929.50	0.00	5,929.50	-100%	0.00	5,929.50	-100%	0.00
7000	Non-Curricula Activities	0.00	0.00	-22,154.76	-22,154.76	0.00	22,154.76	-100%	0.00	22,154.76	-100%	0.00
Non-Curricula Activities Total		0.00	0.00	-22,154.76	-22,154.76	0.00	22,154.76	-100%	0.00	22,154.76	-100%	0.00
Non-Curricula Activities Total		0.00	0.00	-22,154.76	-22,154.76	0.00	22,154.76	-100%	0.00	22,154.76	-100%	0.00

Balance Sheet Summary Report

Sherwood State School - (0078)

Period 202502 as at

23-Feb-2025 6:03 PM



<i>Account Group</i>	<i>Account</i>	<i>Account Description</i>	<i>Amount</i>
ASSETS			
	101201	General Bank Account	414,607.00
	104001	Receivables - Students	7,844.02
	104002	Receivables - Other	10,055.02
	109001	GST Input Credit Control	7,635.03
	109003	GST Clearing	4,650.09
	115001	Suspense Account	1,955.00
	115008	BPAY and BPOINT Unallocated (DO NOT USE)	-90.00
	115011	Deposits Made	2,185.00
	115015	Credit Card Balance Sheet Account Staff	2,055.29
	122101	Salary Advances	1,106.00
	136001	Prepaid Expenses	8,196.36
	162001	Plant & Equipment	1,082,128.00
	172001	Plant & Equipment - Accum Depr	-1,082,128.00
			460,198.81
LIABILITIES			
	200001	Payables	-332.88
	200003	CBA/MCC Control Account (MCC)	-2,563.24
	205501	GST - Revenue Control	-993.64
			-3,889.76
		Net Assets/(Liabilities)	456,309.05
EQUITY			
	340001	Accumulated Surplus/Deficit	-487,695.58
	400000-599999	SURPLUS/DEFICIT FOR YEAR	31,386.53
			-456,309.05



P&C OSHC Report – Monday 24th February 2025

Occupancy Utilisation

- Average Centre Utilisation (includes vacation care, BSC, ASC):
 - January Actuals 68%
 - February Forecast 79%
 - March Forecast 82%

Miscellaneous

- April vac care program to be released March 7th
- Belle promoted to casual Assistant Coordinator – taken over Programming responsibilities
- Allows Henry to focus on Educational Leader portion of his job – ensuring staff are up to date on training and PDs completed for all
- Kim moving to 2 days a week this term – recruited a Food Service cook to work with both OSHC and Tuckshop – starts next week
- First Aid & CPR training completed Feb 12
- New mandatory training for all RPICs regarding Child Protection – due Apr 1
- Renovation – current completion date is end of May. Electrical and mechanical rough ins continue, installation of wall frames, Internal frames complete
- Furniture RFP has been awarded to BFX \$65,456



Uniform Shop

- Term 4 commission \$2693.97

Tuckshop

- Coffee Cart – will the program continue in 2025?
- GCBF – extension to acquit funds through March 2026
- Meeting with QAST Naomi Blines

The Swim Academy

- No report

Grant updates

- Worker Retention Grant submitted – supports a 15% wage increase for OSHC workers over 2 year period
- No DGR-1 status means there are many grants we do not qualify for

Sherwood Fete Committee update – Feb 2025

Committee Meetings

February 10 – held
March 10
April – pending? School holidays...
May 5

Ride Bands

We do need to think about how to structure the pricing in 2025.

The pricing in 2024 was:

- \$35 for the all-inclusive band, 4 hours (\$45 on the day)
- \$25 for the jnr band, 4 hours (\$35 on the day)
- \$7 individual rides on the day

Bands will go on sale week 10, term 1.

Infrastructure changes

The pack-down continues to be problematic.

We have made the decision to hire a large 30m x 10m marquee to house all the stalls on the oval and a 10m x 6 for the bar. These marquees will be set up on Friday and packed down Monday morning by the hire company. This would mean we'd reduce our pack down significantly (a small amount of our tents will be used up in the jnr playground area, and as shade tents near the bar & BBQ and tables). A much lighter load, that can be mostly done as the fete closes. We will still require assistance with set-up, but it won't be as major as previous years. Sponsors will be asked to bring their own tents in 2025.

OSHC build impacts

Lisa met with Future Fitouts for an update on the project. Access to the grounds was discussed and the need to have space for the fete. The Project Manager advised that we will be 1 day out from completion prior to the fete (all things going well) a lot of the fencing etc. will be taken away.

Lisa also requested that the ground be cleared and made as safe as possible. The gravel and road dust will be watered and rolled down with larger rocks being removed. We will meet with the Project Manager to discuss further to inform the mapping of the fete.

Stalls update

We have recruited new volunteers for sponsorship/fundraising, Sarah Grace and communications/social media, Kim Miers.

Convenors needed for:

- Clothes
- Toys
- Fairy Floss
- Sweets
- Lucky dips: we could combine this with amusements for sales on the day, however we would need to organise and pack. Maybe this could be the year 6 contribution to the fete. Janice L agreed again to get them involved.

Task list

To do	date	Status	Action required
First Aid	Feb/March	booked	Payment due prior to fete
Security & cash drop	Feb/March	booked	Payment due prior to fete
Infrastructure incl. new marquees	Feb/March	Confirm final quote	Payment required ASAP
Containers for Change	Feb/March	Helen Pegard advised	N/A
Bins inc skip bin	Feb/March	Confirmed with BCC	Book skip
Cleaning crew	Feb/March	Have asked Emily about Sherwood cleaners	Will need confirmation ASAP to secure external contractors
Food trucks	Feb/March	Increased interest, need to secure 2-3 trucks ASAP	Do we increase the site fee? \$300 last year?
Entertainment	Feb/March	Rachel Atkinson to lead this	Any other contacts locally who might want to sponsor and perform?
ATM	Feb/March	booked	Payment due prior to fete
Signs - Bailey Print Group	April	Have left Sherwood, but need to reach out	Might need to purchase vinyl sticker to adjust dates on current signs
Raffle books printed	March/April	Tessa Lees to lead this	Raffle books sent home by week 9
Hire agreement with the P & C	April	Admin?	Requires P & C signature
Classroom donations	Feb	Anya to lead this with Helen P assistance	To begin
poster comp - create design	March	Planned	To be printed for collection from office from week 6
rides & Education Queensland checklist.	Feb	booked	Inspection follow up
Stalls purchasing	March/April	TBC – confirm requirements with all stalls	We will need increased funds on our card begin purchasing
Band - Mid Life crisis	Feb	Confirmed - An investment of \$600 required for sound system in 2025	
Stall/class allocations	Feb/March	List obtained from school – to distribute	
Comms - timeline/key dates	Feb/March	Tess L has developed a “fridge buddy” with key dates for distribution home. New comms person to support socials/newsletter copy development	
Fete Budget	Feb/March	In development	Megan send to Lauren B.
QKR for rides and classroom donations	Feb/March	Get access to QKR -- activate weekly donations & ride bands	
iPad hire for fete day	April	Alison B to lead	
Sponsorship	March/April	Sarah G to lead. Sponsors are already engaging to book space.	Do we increase sponsorship prices? (attached)