

SHERWOOD STATE SCHOOL PARENTS AND CITIZENS ASSOC.

Monday March 31st, 2025; 7:00pm, Staff Room

1. Kylie Macfarlane –President opened Meeting – 7:32pm / Attendance and Apologies

- Apologies – Lisa Scollo, Mark Bailey
- Attendance – Alison Bock, Garry Jennings, Jen Dunn, Lauren Gutteneil, Kylie Macfarlane, Rohan Reisener, Paul Winnister, Marcus McLaren, Anthony Corrie, Meagan Zieba, Sarah Grace

(Moved: Lisa /Second: Lauren – Motion carried)

2. Correspondence and Actions from Previous Minutes

- **Correspondence**
- NA

Actions from Previous Meeting

- OSHC Renovation –variations agreed in special November meeting - Variations overrun of \$50k, pushed out to June, extended construction, external impact minimised for fete. OSHC Renovation due to be completed June 2025, April 23 2025 walk through arranged
- Senior playground –2025 Fete proceeds will be needed to fund new playground, Talk to Rob to commence planning
- Ipad Survey - Sent out via text and available online

(Moved: Rohan / Second: Paul – Motion carried)

3. Treasurer's Report

- Lauren shared Treasurers report (see attached)

(Moved: Lisa M / Second: Sally – Motion carried)

4. Principal's Report

- Principal shared her school report (see attached) and provided the current Budget Overview Report (BOR), Balance Sheet Summary and Cash Flow and additional documentation
- Tennis Courts – Start 10 April, proposed finish date 9 May
- Federal Election will be on school grounds
- Religious Instruction hasn't commenced in 2025, due to lower numbers and cohort challenges, working group to develop Sherwood SS Strategy

(Moved: Lauren / Second: Kylie – Motion carried)

6. OSHC and Business Manager Report

- Lisa shared report on OSHC report (see attached)
- Price Increase notified

7. Subcommittee Reports:

Sharks

- Swim Academy feedback to be provided
- Great Season despite the rain
- 17 out of 20 available Fridays Swam, over 100 individual swimmers across
- Budget submitted for review by Treasurer
- Investigate option to sell alcohol

Fete

- Alison shared the reports (see attached)
- Ride Band increase

Sherwood Arrows

- No update, new families, AGM to be held.

(All reports Moved: Kylie / Second: – Lauren Reports accepted)

8. Business Arising

- Nicole Johnston Petition – Scramble traffic lights Sherwood/Oxley Roads, school to push out on SMS and Fete

9. New Membership Accepted

- Memberships accepted during AGM

10. Close Meeting: 8.15pm

(Moved: Paul / Second: Marcus – Motion carried)



Kylie Macfarlane (Apr 24, 2025 14:47 GMT+10)

Kylie Macfarlane

24/04/25

Financial Statements

Sherwood State School P&C Association
ABN 49 861 321 796
For the year ended 31 December 2024

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Statement of Profit or Loss and Other Comprehensive Income

Sherwood State School P&C Association For the year ended 31 December 2024

	2024	2023
Income		
Donations	355,207	342,431
Fundraising	1,476,164	1,306,903
Total Income	1,831,372	1,649,334
Cost of Sales		
Purchases	160,137	139,731
Total Cost of Sales	160,137	139,731
Gross Surplus	1,671,235	1,509,603
Other Income		
Interest Income	14,645	19,799
Workers Compensation Reimbursement	7,142	14,569
Total Other Income	21,787	34,369
Expenditure		
Advertising	1,072	4,341
Bookkeeping Expenses	-	6,355
Consulting & Accounting	17,639	9,026
Contributions to School	1,803,720	102,930
Depreciation	648	11
Employment Expenses	1,088,828	989,740
Expensed Equipment	-	1,404
Events and Fundraising Expenses	4,795	77,843
Fete Expenses	54,006	-
Foreign Currency Gains and Losses	-	3
General Expenses	13,438	10,539
Insurance	11,641	9,640
Interest Expense	22,363	(767)
Legal Fees	500	-
Merchant Fees	3,201	4,404
Office Expenses	7,447	11,426
Prior Years Adjustments	-	16,091
Repairs and Maintenance	1,405	1,493
Travel and Accommodation	-	88
Total Expenditure	3,030,702	1,244,567
Current Year Surplus/ (Deficit) Before Income Tax Adjustments	(1,337,680)	299,405
Current Year Surplus/(Deficit) Before Income Tax	(1,337,680)	299,405
Net Current Year Surplus After Income Tax	(1,337,680)	299,405

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Statement of Financial Position

Sherwood State School P&C Association As at 31 December 2024

	NOTES	31 DEC 2024	31 DEC 2023
Assets			
Current Assets			
Cash and Cash Equivalents	3	783,225	1,434,192
GST Receivable		1,469	2,872
Total Current Assets		784,694	1,437,064
Non-Current Assets			
Land and Buildings	4	3,762	3,859
Plant and Equipment and Vehicles	5	869	-
Other Non-Current Assets	6	1,521	305
Total Non-Current Assets		6,152	4,164
Total Assets		790,845	1,441,228
Liabilities			
Current Liabilities			
Trade and Other Payables	7	22,138	26,743
Total Current Liabilities		22,138	26,743
Non-Current Liabilities			
Other Non-Current Liabilities			
OSCH Reurbishment Loan		691,903	-
Total Other Non-Current Liabilities		691,903	-
Total Non-Current Liabilities		691,903	-
Total Liabilities		714,041	26,743
Net Assets		76,805	1,414,485
Member's Funds			
Capital Reserve		76,805	1,414,485
Total Member's Funds		76,805	1,414,485

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Statement of Changes in Equity

Sherwood State School P&C Association For the year ended 31 December 2024

	2024	2023
Equity		
Opening Balance	1,414,485	1,115,080
Increases		
Profit for the Period	(1,337,680)	299,405
Total Increases	(1,337,680)	299,405
Total Equity	76,805	1,414,485

Statement of Cash Flows

Sherwood State School P&C Association For the year ended 31 December 2024

	2024	2023
Operating Activities		
Receipts from customers	1,632,394	1,442,071
Payments to suppliers and employees	(1,232,627)	(1,116,590)
Interest received	14,645	19,799
Finance costs	(22,363)	767
GST	9,511	(12,424)
Cash receipts from other operating activities	207,170	229,313
Cash payments from other operating activities	(1,951,326)	(273,089)
Net Cash Flows from Operating Activities	(1,342,595)	289,846
Investing Activities		
Proceeds from sale of property, plant and equipment	499	530
Payment for property, plant and equipment	(1,919)	(3,869)
Other cash items from investing activities	(1,215)	(978)
Net Cash Flows from Investing Activities	(2,635)	(4,317)
Financing Activities		
Other cash items from financing activities	694,264	(105,532)
Net Cash Flows from Financing Activities	694,264	(105,532)
Net Cash Flows	(650,967)	179,997
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	1,434,192	1,254,195
Net change in cash for period	(650,967)	179,997
Cash and cash equivalents at end of period	783,225	1,434,192

Notes to the Financial Statements

Sherwood State School P&C Association For the year ended 31 December 2024

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act QLD. The committee has determined that the association is not a reporting entity.

The functional and presentation currency of Sherwood State School P&C Association is Australian Dollars.

1. Basis of Preparation

In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

The financial statements and material accounting policies all comply with the recognition and measurement requirements in Australian Accounting Standards.

2. Summary of Significant Accounting Policies

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

Provisions

These notes should be read in conjunction with the attached compilation report.

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Cash and Cash Equivalents

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

Financial Assets

These notes should be read in conjunction with the attached compilation report.

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2024	2023
3. Cash and Cash Equivalents		
Australia Post Mastercard Meagan Hall	200	-
Australia Post Mastercard Alisha	2,697	1,808
Australia Post Mastercard Lisa	3,670	2,922
Australia Post Mastercard Meagan	-	360
Sherwood SS - Arrows	14,354	7,364
Sherwood SS - OHSC	121,482	176,424
Sherwood SS - OHSC CBA MasterCard	286	2,259
Sherwood SS - P&C Cheque	14,556	55,710
Sherwood SS - P&C Savings	616,019	1,167,121
Sherwood SS - Swim Club	5,288	18,868
Sherwood SS - Tuckshop	4,672	1,356
Total Cash and Cash Equivalents	783,225	1,434,192
	2024	2023

4. Land and Buildings

Leasehold Improvements		
Leasehold Improvements at Cost	3,762	3,859
Total Leasehold Improvements	3,762	3,859
Total Land and Buildings	3,762	3,859
	2024	2023

5. Plant and Equipment, Motor Vehicles

Plant and Equipment		
Plant and Equipment at Cost	1,420	-
Accumulated Depreciation of Plant and Equipment	(551)	-
Total Plant and Equipment	869	-
Total Plant and Equipment, Motor Vehicles	869	-
	2024	2023

6. Other Non Current Assets

These notes should be read in conjunction with the attached compilation report.

QKR! Clearing Accounts	919	305
Square Clearing	602	-
Total Other Non Current Assets	1,521	305
	2024	2023

7. Trade and Other Payables

Other Payables		
Accounts Payable	2,095	9,203
PAYG Withholdings Payable	8,690	9,844
Superannuation Payable	11,352	7,696
Total Other Payables	22,138	26,743
Total Trade and Other Payables	22,138	26,743

These notes should be read in conjunction with the attached compilation report.

Statement By Members of the Committee

Sherwood State School P&C Association For the year ended 31 December 2024

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial report:

1. Presents a true and fair view of the financial position of Sherwood State School P&C Association as at 31 December 2024 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Sherwood State School P&C Association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

President: _____

Treasurer: _____

Dated: / /



Principal's Report – P & C Meeting Monday 26 March 2024

Enrolments: 620

Bank Statement - Cash at Bank: \$495,920.10

2025

- Focus on Belonging
- AIP: Challenged and Connected Learners – 3 Strategies to support Learners, Curriculum, Learning
- Active School Travel – Traction Bike safety Checks
- The Teaching of Reading through the Australian Curriculum – All students have been monitored for reading this term
- Review Student Code of Conduct – Year level Leaders are supporting leaders with this.
- Review reporting to parents – V9 More information to come in Term2 Prior to reporting in Week 10
- Queensland Student Engagement and Wellbeing Survey (Yrs 3-6)
- Updating website – commenced

DISCUSSION Points

- **Petition** - In response to concerns raised by our **Active School Travel Committee**, Councillor Nicole Johnston has initiated a **petition** to create a scramble crossing at the busy intersection of **Oxley and Sherwood Roads**. This high-traffic area sees hundreds of students crossing daily, and a scramble crossing—similar to the one at West End State School—would greatly enhance safety for children and their families walking, riding, and scooting to school. A similar crossing at West End State School has significantly improved safety, and we believe this change would benefit our students and families walking, riding, and scooting to school.
- **Religious Education** – This afternoon we met with Karen Grenning is State Chair of QLD Christian RI Network and Azita Golbarani is the Leader of Baha'i RI QLD. Garry Jennings and Iain Moore are both Sherwood RI Instructors and local church leaders to discuss RI at Sherwood. Karen informed us of policy and encouraged us to have a reset following our challenges with number across the school in classes and cohorts with RI and non-RI students. Communication to families. RI will start Friday Week2, Term 2.
- **Tennis Courts: Commencement** - Thursday 10th of April with projected Handover Friday 9th of May
- **School Community Survey** – Exploring BYOD and Device Use – gone out/ closes Friday. A reminder will go out this week.
- **QEWS 2025** – Year 3 to 6 **Data collection window:** 22 April to 16 May 2025
- **Australian Federal Election** – 3 May
- **ANZAC Day Service** - Thursday 24 April

Curriculum

- NAPLAN Testing completed
- 2025 Plan, teach, assess and report V9 English and Mathematics, 2026 Science, HPE and Technologies.
- Reporting will see changes to align with V9 – format change
- Street Science Partnership
- Banding of subjects – Music/ The Arts 1 hour per semester, Japanese is going well.

- The Teaching of **Reading** through the Australian Curriculum – **Parent Session** well attended, parents form a range of year levels
- **ICT – Parent sessions** – Tap and Learn (Tuesday mornings) Digi-Know Live! Monday morning
- **Dance Curriculum** Week 10 – join us on Friday and **Student Council** FREE DRESS Day

Facilities

- OSHC Update – End of June > Fete discussions with FutureFitouts – Spoken with Megan to inform, will meet with contractors prior
- Pillars – B Block – 6 to be replaced – this will take place in the school holidays
- TC Alfred – roofing fixed following leaks, GO Office and photocopy room - mould
- Fire Drills/Evacuations and Lockdowns - An important part of keeping everyone safe is the need for regular evacuation and lockdown drills. At Sherwood we are required to have four evacuation drills and 2 lockdown practices each year. In coming weeks, we will have both an evacuation and lockdown drill given new students, teachers, changes in classrooms and responsible officers in building blocks for 2024.
- Tennis Courts will commence on the holidays

Finance

- Budget was submitted and approved
- Budget Overview, Balance Sheet Summary and Cash Flow documents provided.
- Annual SRS Revenue and Expenditure report provided for 2023.

STAFFING UPDATES

- LSL T2 – David Hass, Raelee Bonyton, Janine Hitchman
- Janice Lenarduzzi – Term 2 – 1 day (Monday)
- Emma Hardford – Maternity leave will commence in term 2 replaced by Kerrie-Anne Wilson
- School Officers Damijan will replace Mo. Mo exploring work that is less physical.

Quick Facts/Updates and Key Dates:

- **Active School Travel** – is Wednesday 8am Strickland Terrace near bridge, 8am Arboretum and the underpass near Jerrold Street 8:30am > leaving at a later time 8:30am to support more students and families.

Week	Day	
1	Wednesday Thursday 9:30am	Queens Park excursion Yr 3 School ANZAC Day Service
2	Wednesday Thursday Friday	Lone Pine excursion Yr 2 Geckos excursion Yr P P-6 Assembly Starlab yr 3 Interschool Sport begins
3	Wednesday Thursday	P-2 Assembly Prep hearing test
4	Wednesday Thursday	P-2 Assembly Cross Country P-2
5	Tuesday Wednesday	Under 8s Day Bright Future Year 5 and Year 6 National Simultaneous Story Time 12pm
6	Wednesday and Friday	Beginner Strings Extravaganza P-6 Assembly
7	Tuesday Wednesday	Bike Skills Yr 4 Scooter Skills Yr 2 P-2 Assembly



8	Monday, Tuesday and Wednesday	Senior Athletics
9	Wednesday	3-6 Assembly
10	Wednesday	P-6 Assembly

Report

Centre Manager: %

	Year to Date			Annual Variat
	Actual	Budget	Variance	
	-485,741	-485,741	0	-485,741
	-311,598	-389,530	-77,932	Under Budget -821
	389,686	343,469	-46,217	Over Budget 927
	-384	0	384	In Surplus 0
	0	0	0	0
	0	0	0	0
	-21,705	0	21,705	In Surplus 21
	-429,741	-531,802	-102,060	-301,433 -128
	0	0	0	301,433 301
	-429,741	-531,802	-102,061	0 429
	0	0	0	0

Transactions have occurred in System Co
transactions are correct

		Year to Date						
	Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance	Budget
	0.00	0.00	-485,740.58	-485,740.58	0.00	485,740.58	-100%	0.00
	0.00	0.00	-485,740.58	-485,740.58	0.00	485,740.58	-100%	0.00
e	0.00	0.00	0.00	0.00	-485,741.00	-485,741.00	100%	-485,741.00
e	0.00	0.00	0.00	0.00	-485,741.00	-485,741.00	100%	-485,741.00
	0.00	0.00	-485,740.58	-485,740.58	-485,741.00	-0.42	0%	-485,741.00
	0.00	0.00	-485,740.58	-485,740.58	-485,741.00	-0.42	0%	-485,741.00

Year to Date						
Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance
0.00	0.00	-296.17	-296.17	-296.00	0.17	0%
0.00	0.00	-296.17	-296.17	-296.00	0.17	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	-12,954.99	-12,954.99	-12,482.00	472.99	-4%
0.00	0.00	-6,436.05	-6,436.05	0.00	6,436.05	-100%
0.00	0.00	-19,391.04	-19,391.04	-12,482.00	6,909.04	-55%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	-5,967.88	-5,967.88	-5,967.00	0.88	0%
0.00	0.00	-5,967.88	-5,967.88	-5,967.00	0.88	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	-2,388.36	-2,388.36	-2,388.00	0.36	0%
0.00	0.00	-2,388.36	-2,388.36	-2,388.00	0.36	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	-27.84	-27.84	-27.00	0.84	-3%
0.00	0.00	-27.84	-27.84	-27.00	0.84	-3%
0.00	0.00	0.00	0.00	-33,500.00	-33,500.00	100%
0.00	0.00	0.00	0.00	-33,500.00	-33,500.00	100%
0.00	0.00	-2,515.00	-2,515.00	-2,515.00	0.00	0%
0.00	0.00	-2,515.00	-2,515.00	-2,515.00	0.00	0%

Year to Date						
Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	-32,138.00	-32,138.00	-32,138.00	0.00	0%
0.00	0.00	-32,138.00	-32,138.00	-32,138.00	0.00	0%
0.00	0.00	-73,550.53	-73,550.53	-73,573.00	-22.47	0%
0.00	0.00	-9,220.00	-9,220.00	-9,400.00	-180.00	2%
0.00	0.00	-8,940.00	-8,940.00	-8,580.00	360.00	-4%
0.00	0.00	-91,710.53	-91,710.53	-91,553.00	157.53	0%
0.00	0.00	0.00	0.00	-51,502.00	-51,502.00	100%
0.00	0.00	0.00	0.00	-51,502.00	-51,502.00	100%
0.00	0.00	-48,770.49	-48,770.49	-48,770.00	0.49	0%
0.00	0.00	-48,770.49	-48,770.49	-48,770.00	0.49	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	-21,702.00	-21,702.00	-21,702.00	0.00	0%
0.00	0.00	-21,702.00	-21,702.00	-21,702.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	-86,690.28	-86,690.28	-86,690.00	0.28	0%
0.00	0.00	-86,690.28	-86,690.28	-86,690.00	0.28	0%
0.00	0.00	-311,597.59	-311,597.59	-389,530.00	-77,932.41	20%

		Year to Date				
Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance
0.00	0.00	-311,597.59	-311,597.59	-389,530.00	-77,932.41	20%
						-1,133,111.00

Year to Date						
Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance
0.00	0.00	0.00	0.00	2,000.00	2,000.00	100%
0.00	0.00	0.00	0.00	2,000.00	2,000.00	100%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	1,619.56	1,619.56	3,200.00	1,580.44	49%
0.00	0.00	0.00	0.00	400.00	400.00	100%
0.00	0.00	1,619.56	1,619.56	3,600.00	1,980.44	55%
0.00	0.00	60.00	60.00	5,875.00	5,815.00	99%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	325.50	325.50	4,600.00	4,274.50	93%
0.00	0.00	385.50	385.50	10,475.00	10,089.50	96%
0.00	0.00	415.40	415.40	125.00	-290.40	-232%
0.00	0.00	19,536.13	19,536.13	19,812.00	275.87	1%
0.00	0.00	1,770.82	1,770.82	0.00	-1,770.82	-100%
0.00	0.00	4,185.75	4,185.75	190.00	-3,995.75	-2103%
0.00	0.00	25,908.10	25,908.10	20,127.00	-5,781.10	-29%
0.00	0.00	3,155.64	3,155.64	5,674.00	2,518.36	44%
0.00	0.00	3,155.64	3,155.64	5,674.00	2,518.36	44%
0.00	0.00	1,516.91	1,516.91	12,506.00	10,989.09	88%
0.00	0.00	1,516.91	1,516.91	12,506.00	10,989.09	88%
0.00	0.00	7,932.25	7,932.25	7,500.00	-432.25	-6%
0.00	0.00	0.00	0.00	50,006.00	50,006.00	100%
0.00	0.00	18,783.44	18,783.44	0.00	-18,783.44	-100%
0.00	0.00	0.00	0.00	2,000.00	2,000.00	100%
0.00	0.00	19,714.01	19,714.01	8,756.00	-10,958.01	-125%
0.00	0.00	46,429.70	46,429.70	68,262.00	21,832.30	32%
0.00	0.00	3,151.41	3,151.41	2,793.00	-358.41	-13%
0.00	0.00	2,465.63	2,465.63	2,250.00	-215.63	-10%

Year to Date						
Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance
0.00	0.00	177.55	177.55	0.00	-177.55	-100%
0.00	0.00	0.00	0.00	405.00	405.00	100%
0.00	0.00	231.12	231.12	256.00	24.88	10%
0.00	0.00	0.00	0.00	13,398.00	13,398.00	100%
0.00	0.00	6,025.71	6,025.71	19,102.00	13,076.29	68%
0.00	0.00	0.00	0.00	3,800.00	3,800.00	100%
0.00	0.00	0.00	0.00	3,800.00	3,800.00	100%
0.00	0.00	0.00	0.00	26,749.00	26,749.00	100%
0.00	0.00	1,200.00	1,200.00	0.00	-1,200.00	-100%
0.00	0.00	263.64	263.64	0.00	-263.64	-100%
0.00	0.00	1,463.64	1,463.64	26,749.00	25,285.36	95%
0.00	0.00	273.94	273.94	860.00	586.06	68%
0.00	0.00	273.94	273.94	860.00	586.06	68%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	16,038.00	16,038.00	24,500.00	8,462.00	35%
0.00	0.00	726.37	726.37	0.00	-726.37	-100%
0.00	0.00	7,168.74	7,168.74	0.00	-7,168.74	-100%
0.00	0.00	2,080.35	2,080.35	4,000.00	1,919.65	48%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	255.00	255.00	100%
0.00	0.00	0.00	0.00	750.00	750.00	100%
0.00	0.00	118.79	118.79	550.00	431.21	78%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%
0.00	0.00	0.00	0.00	0.00	0.00	0%

		Year to Date					
Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance	Budget
0.00	0.00	0.00	0.00	0.00	0.00	0%	1,500.00
0.00	0.00	0.00	0.00	100.00	100.00	100%	400.00
0.00	0.00	26,132.25	26,132.25	30,155.00	4,022.75	13%	106,550.00
0.00	0.00	18,722.43	18,722.43	20,000.00	1,277.57	6%	100,000.00
0.00	0.00	18,722.43	18,722.43	20,000.00	1,277.57	6%	100,000.00
0.00	0.00	612.63	612.63	2,828.00	2,215.37	78%	11,140.00
0.00	0.00	612.63	612.63	2,828.00	2,215.37	78%	11,140.00
0.00	0.00	3,860.19	3,860.19	19,002.00	15,141.81	80%	80,000.00
0.00	0.00	6,106.41	6,106.41	0.00	-6,106.41	-100%	0.00
0.00	0.00	14,492.37	14,492.37	0.00	-14,492.37	-100%	0.00
0.00	0.00	24,458.97	24,458.97	19,002.00	-5,456.97	-29%	80,000.00
0.00	0.00	0.00	0.00	500.00	500.00	100%	500.00
0.00	0.00	0.00	0.00	500.00	500.00	100%	500.00
0.00	0.00	53.18	53.18	2,500.00	2,446.82	98%	3,000.00
0.00	0.00	53.18	53.18	2,500.00	2,446.82	98%	3,000.00
0.00	76,628.13	57,987.15	134,615.28	33,320.00	-101,295.28	-304%	114,644.00
0.00	76,628.13	57,987.15	134,615.28	33,320.00	-101,295.28	-304%	114,644.00
0.00	20,844.38	16,454.27	37,298.65	20,000.00	-17,298.65	-86%	47,000.00
0.00	20,844.38	16,454.27	37,298.65	20,000.00	-17,298.65	-86%	47,000.00
0.00	0.00	3,400.00	3,400.00	0.00	-3,400.00	-100%	0.00
0.00	0.00	28,695.52	28,695.52	0.00	-28,695.52	-100%	0.00
0.00	0.00	12,523.80	12,523.80	29,006.00	16,482.20	57%	116,000.00
0.00	0.00	8,077.33	8,077.33	0.00	-8,077.33	-100%	0.00
0.00	0.00	8,317.55	8,317.55	13,003.00	4,685.45	36%	52,000.00
0.00	0.00	61,014.20	61,014.20	42,009.00	-19,005.20	-45%	168,000.00
0.00	97,472.51	292,213.78	389,686.29	343,469.00	-46,217.29	-13%	1,317,419.00
0.00	97,472.51	292,213.78	389,686.29	343,469.00	-46,217.29	-13%	1,317,419.00

		Year to Date					
	General Ledger	Committed	Purchased	Actual	Budget	Variance % Variance	Budget
0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,756.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,756.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	255,677.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	255,677.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	301,433.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	301,433.00

Year to Date						
Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance
0.00	0.00	-8,875.45	-8,875.45	0.00	8,875.45	-100%
0.00	0.00	500.00	500.00	0.00	-500.00	-100%
0.00	0.00	-6,960.00	-6,960.00	0.00	6,960.00	-100%
0.00	0.00	1,839.59	1,839.59	0.00	-1,839.59	-100%
0.00	0.00	720.40	720.40	0.00	-720.40	-100%
0.00	0.00	391.82	391.82	0.00	-391.82	-100%
0.00	0.00	-3,420.00	-3,420.00	0.00	3,420.00	-100%
0.00	0.00	-2,432.00	-2,432.00	0.00	2,432.00	-100%
0.00	0.00	-755.00	-755.00	0.00	755.00	-100%
0.00	0.00	18,606.55	18,606.55	0.00	-18,606.55	-100%
0.00	0.00	-384.09	-384.09	0.00	384.09	-100%
0.00	0.00	-384.09	-384.09	0.00	384.09	-100%
0.00	0.00	-384.09	-384.09	0.00	384.09	-100%

Year to Date						
Committed	Purchased	General Ledger	Actual	Budget	Variance	% Variance
0.00	0.00	-9,032.57	-9,032.57	0.00	9,032.57	-100%
0.00	0.00	-6,457.65	-6,457.65	0.00	6,457.65	-100%
0.00	0.00	-285.10	-285.10	0.00	285.10	-100%
0.00	0.00	-5,929.50	-5,929.50	0.00	5,929.50	-100%
0.00	0.00	-21,704.82	-21,704.82	0.00	21,704.82	-100%
0.00	0.00	-21,704.82	-21,704.82	0.00	21,704.82	-100%
0.00	0.00	-21,704.82	-21,704.82	0.00	21,704.82	-100%



Balance Sheet Summary Report

Sherwood State School - (0078)

Period 202503 as at
28-Mar-2025 8:29 AM



<i>Account Group</i>	<i>Account</i>	<i>Account Description</i>	<i>Amount</i>
ASSETS			
	101201	General Bank Account	495,920.10
	104001	Receivables - Students	12,884.68
	104002	Receivables - Other	7,078.01
	109001	GST Input Credit Control	4,832.40
	115001	Suspense Account	1,955.00
	115008	BPAY and BPOINT Unallocated (DO NOT USE)	90.00
	115011	Deposits Made	2,185.00
	115015	Credit Card Balance Sheet Account Staff	1,059.01
	122101	Salary Advances	1,106.00
	136001	Prepaid Expenses	8,196.36
	162001	Plant & Equipment	1,082,128.00
	172001	Plant & Equipment - Accum Depr	-1,082,128.00
			<u>535,306.56</u>
LIABILITIES			
	200001	Payables	-4,490.44
	200003	CBA/MCC Control Account (MCC)	-1,410.77
	205501	GST - Revenue Control	-237.05
			<u>-6,138.26</u>
		Net Assets/(Liabilities)	<u>529,168.30</u>
EQUITY			
	340001	Accumulated Surplus/Deficit	-487,695.58
	400000-599999	SURPLUS/DEFICIT FOR YEAR	-41,472.72
			<u>-529,168.30</u>



P&C OSHC Report – Monday 31st March 2025

Occupancy Utilisation

- Average Centre Utilisation (includes vacation care, BSC, ASC):
 - February Actuals 73.95%
 - March Forecast 75%
 - April Forecast 77%

Miscellaneous

- Maddie R started as our Cook – great reviews so far with additional tuckshop offerings and OSHC menu.
- Thanks to Alisha and Maddie for a great international menu for Harmony week!
- Feb 2025 Profit decrease of \$7600 vs Feb 2024 attributed to:
 - Bookings down 5% YOY.
 - Offset by fee increase which came into effect June 2024 so income was similar to last year
 - Wages up \$8k – hours were similar to last year despite less bookings as we have more children requiring one on one support. Additionally there was a wage increase Sep 2024 resulting in higher wage cost.
- Vacation care bookings – sold out 3 days so far. Consistent bookings all other days.
- Renovation – likely practical completion is mid June (perhaps late June with the most recent weather delays). Mechanical/services rough in almost completed, internal sheeting/external cladding/preparation for painting
- Gap fees waived due to 4 days closure due to Cyclone Alfred: \$12,048

Proposed OSHC Fee Increase

- 2-part increase to meet the conditions of Workers Retention Grant for 2-year period
 - 4.4% fee increase effective Week 1 of Term 2
 - Additional 4.2% increase which I would recommend we implement at the beginning of term 4 for simplicity's sake (though we could implement anytime after august).
- Notice to be sent out Apr 7 at the latest
- As per DOE guidelines, increases cannot be lumped into one increase

4.4% increase effective Term 2 2025

BSC Regular	\$ 21.92
BSC Casual	\$ 25.05
ASC Regular	\$ 29.23
ASC Casual	\$ 34.45

Further 4.2% increase effective Term 4 2025

BSC Regular	\$ 22.84
BSC Casual	\$ 26.10
ASC Regular	\$ 30.45
ASC Casual	\$ 35.89



Uniform Shop

- No report

Tuckshop

- Harmony Week menu was a huge success thanks Alisha! Doubled sales in the one week with 205 special orders and \$4559 in net sales!
- Alisha and Maddie working on term 2 menu

The Swim Academy

- No report

Grant updates

- Worker Retention Grant submitted – supports a 15% wage increase for OSHC workers over 2 year period
- Westfield Local Hero (Ms Lee) application submitted for \$20k grant – sensory room
- No DGR-1 status means there are many grants we do not qualify for
- Tradies Sustainability Grant – researching options



Committee Meetings

March 10
April – 22
May - 5

Ride Bands

New ride band structure 2025 (\$3 increase across bands, \$1 on individual tickets).

- \$38 for the all-inclusive band, 4 hours (\$48 on the day)
- \$28 for the jnr band, 4 hours (\$38 on the day)
- \$8 individual rides on the day

Bands will go on sale week 10, term 1.

OSHC build update

We have met briefly with the foreman of Future Fitouts for an update on the project. He confirmed that they will be close to completion by fete day, working internally only. It was confirmed that the allotted off area will be moved in approx. 10m, which clears space for stalls set-up and access on the day. The corridor across the oval will also be removed mid-week prior to the fete. They will also do their best to clean up large rock/uneven ground on the oval, however much of this will be covered by rides.

Stalls update

All stalls have been filled except for FAIRY FLOSS. This is one of our most profitable stalls (approx. \$6-7k last year). We are also seeking a drafts person to support the map development.

We would appreciate any support to fill these roles.

Classroom donations

The set-back from the Cyclone has impacted our donation schedule and comms to families about contributing. Donations are significantly down on last year, meaning that the bottom line will be impacted as we need to purchase items to support stalls. All comms are going out through the Fete FB page, however we need more support from the school to get the word out. We will request assembly announcements, emails home (where possible), inclusion on weekly 'what's on' calendar and use of the electronic noticeboard.

Sponsorship

Currently sitting at around \$13,000 (\$4,000 cash donations/\$8,000 in vouchers for silent auction, expected \$1000 from BCC Grant).

Project Plan update

Attached.

SSS Fete 2025

Status	Timeframe	Task	Description
1 Complete	Feb	First Aid	ASSIST First Aid 6b 22-24 Premier Circuit Warana QLD 4575 accounts@assistfirstaid.com.au 07 5444 4171 assistfirstaid.com.au
2 Complete	Feb	Security & cash drop	Michael Oberg Prosafe Security M:0474 336 696 W: www.prosafesecurity.com.au
3 In progress	April	Containers for change bins	Helen Pegard - Sherwood State School hmill53@eq.edu.au
4 Complete	Feb	Infrastructure - catering, toilets & marquees	Queensland Hire 195 Musgrave Road Coopers Plains QLD 4108 Phone: 1300507005 Email: hire@queenslandhire.com.au
5 Not Started	March	Fairy Floss & Snow Cone Machines	Don't Stop the Party
6 Not Started	April	Skip bin (4m)	The Lockyer Bins Multi-Skips Team - admin@lockyerbins.com.au
7 Complete	Feb	General waste (10) & recycling (10) wheelie bins	Claire Eaton - Brisbane City Council, Tennyson Ward tennyson.ward@bcc.qld.gov.au
8 Complete	Feb	ATM	Allan Zahnow - budgetatmservices@gmail.com BUDGET ATM SERVICES 195 REDBANK PLAINS ROAD BELLBIRD PARK QLD 4301
9 Complete	Feb	Cleaning crew	Emily Henley Sherwood State School - ecrai0@eq.edu.au or Nicolas Pastras Jnr, nicholas.p@scsgr.com.au 0488 999 464
10 In progress	Feb	Fete signage	Bailey Print Group, Peter Bailey peter@baileyprintgroup.com.au
11 Not Started	May	Test & Tag	SJK Collective - info@sjkcollective.com.au (Check requirements)
12 Not Started	April	Rides compliance	https://education.qld.gov.au/initiativesstrategies/Documents/amusement-rides.pdf
13 In progress	March	Hire agreement (P & C and SSS)	Jodie Sisson Sherwood State Schoo - jsiss10@eq.edu.au
14 In progress	March	External band	Mid-Life Crisis, Victor James victor.james@validumgroup.com.au
15 Complete	Feb	Amusement rides	Dan, Affordable rides 0415665544 - daniel@affordablerides.com.au
16 Complete	March	QKR set-up (classroom donations & ride bands)	QKR, Fete.fundraising@sherwoodpandc.org.au/ Whoruntheworld?24
17 In progress	March	Food Trucks	Jons Catering: jon@chefjoncatering.com.au, Fully Loaded Monster Fries: Joshua Massih, FullyLoadedMF@outlook.com
18 In progress	March	Class/Stall allocations	
19 In progress	March	Classroom donation schedule	Anya T & Helen P
20 In progress	March	Poster/Bingo comps	Design developed for printing (collection from admin office)
21 In progress	March	Raffle	Tess Lees - tessalees84@gmail.com. Securing prizes, raffle book printing and distribution
22 Not Started	April	Ipad/square management	Alison Bock
23 Not Started	April	Site map drafted	Claire Scott
24 Not Started	April	Signage & QR for entertainment & stalls	Kim Miers
25 Not Started	March	Stalls ordering	

Status	Timeframe	Task	Description
26 Not Started	March	Amusements & Lucky Dips	MyLollies.com.au lollies@mylollies.com.au Blueberry Express Phone (07) 5517 4172 https://blueberryexpress.com.au/
27 Not Started	March	BBQ	Statpack Rocklea - www.statpack.com.au Cool Meats Direct (07) 3379 4448. Salads? Rocklea Markets? Cilantro Fresh Corinda - cilantrocorinda@gmail.com, Saigon Bakehouse - mai.nguyen@saigonbakehouse.com.au, Bunnings - bunting
28 Not Started	March	Creative gifts	Statpack Rocklea - www.statpack.com.au
29 Not Started	March	Books, toys, clothes	Officeworks Oxley, Bunnings
30 Not Started	March	Bar	Soapbox Brewing company 0492 807 862 Kenilworth Dairies, Alisha cafe@kenilworthdairies.com.au
31 Not Started	March	Fairy floss & Snow Cones	Flossy's Fairy Floss - admin@flossysfairyfloss.com.au
32 Not Started	March	Cakes	Statpack Rocklea - www.statpack.com.au
33 Not Started	March	Ice cream & Spiders, lemonade, chocolate drop	Statpack Rocklea - www.statpack.com.au , Woolworths
34 Not Started	March	Sweets	Statpack Rocklea - www.statpack.com.au
35 Not Started	March	Coffee	Woolworths
36 Not Started	March	Drinks & Chips	Woolworths/Costco
37 Not Started	March	Garden	Statpack Rocklea - www.statpack.com.au
38 Not Started	March	Rides	Statpack Rocklea - www.statpack.com.au
39 Not Started	March	Silent Auction	Statpack Rocklea - www.statpack.com.au
40 Not Started	March	Ice	Brisbane Ice - https://brisbaneice.com.au/
41 Not Started	April	Pack-down volunteers	Sign-up link
42 Not Started	June	Thank you - Sponsors	






2025.03.31 Sherwood P&C MOM

Final Audit Report

2025-04-24

Created:	2025-04-23
By:	Alison Bock (secretary@sherwoodpandc.org.au)
Status:	Signed
Transaction ID:	CBJCHBCAABAADwjmmH3YjBz4MBUDngEpw4iCi8ttGc15

"2025.03.31 Sherwood P&C MOM" History

-  Document created by Alison Bock (secretary@sherwoodpandc.org.au)
2025-04-23 - 10:05:23 AM GMT
-  Document emailed to Kylie Macfarlane (kmacfarlane@insurancecouncil.com.au) for signature
2025-04-23 - 10:05:32 AM GMT
-  Email viewed by Kylie Macfarlane (kmacfarlane@insurancecouncil.com.au)
2025-04-24 - 4:46:43 AM GMT
-  Document e-signed by Kylie Macfarlane (kmacfarlane@insurancecouncil.com.au)
Signature Date: 2025-04-24 - 4:47:58 AM GMT - Time Source: server
-  Agreement completed.
2025-04-24 - 4:47:58 AM GMT