



Information Communication Technology (ICT) Use/Web Access Agreement Form 2026

Student to Read with Parent/Guardian:

I understand that the Internet, computers, and appropriate software used at school can help me learn, publish, communicate and research learning. While I have access to these items at school I will follow our school's **Acceptable User Guidelines** that have been explained to me in class, displayed in our room.

I understand that if the school decides I have not responsibly modeled the **Acceptable User Guidelines**, appropriate action will be taken. This may include loss of my Internet access or use of computers at school for some time.

Parent or Guardian to Complete (age appropriate to my child (ren):

Education Queensland uses comprehensive control systems for all computers accessing the Internet, including those at Sherwood State School. In this context, I understand that:

- access to computers, software and the Internet provides students with supportive learning experiences and is used regularly as part of the school's learning program;
- that the school cannot control exclusively what is on those computers once logged onto the internet;
- that a very small part of that information may be illegal, dangerous or offensive.

I accept that, while teachers and staff will always exercise their duty of care, protection against exposure to harmful information on the internet would depend ultimately upon the responsible use by students as outlined in the **Acceptable User Guidelines**. My signature below reflects this statement. I understand this responsibility and hereby give my permission for my son(s)/daughter(s) to use ICT equipment and access the Internet under the school's Acceptable User Guidelines.

_____ (Parent or guardian's name) _____ (Date)

Thank you for placing a check (✓) in the boxes next to each name if you give permission for the school to include your child's:

- a) work on either the school website to community (no name appearing);
- b) work exemplars to showcase special celebrations of learning (no name appearing) to help strengthen our curriculum work within our school intranet, **or**
- c) picture (no name appearing) that showcase events within our school community.

		Work on school web site	Use of Work within school	Photograph on web site
_____	Class _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	Class _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	Class _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please ensure this form is returned with your Admission Forms. Thank you.



Sherwood SS ICT Acceptable User Guidelines

Belief Statement:

ICT equipment and resources are for everyone to use. At Sherwood SS staff will teach all students to use these resources in a positive and productive manner. The school encourages acceptable uses of ICTs that support curriculum in a variety of locations both in and out of the classroom.

Guidelines:

Students will receive instruction in the responsible use of the school's ICT resources by reading this document and through instruction from their teachers about acceptable uses of ICTs.

Students are **responsible for their actions** while using ICT resources in the school. They will be disciplined if they use ICTs in a way that is unacceptable.

Student Expectations:

- **Always use appropriate behavior** when using school ICT resources. The use of offensive language, sending or viewing unacceptable or adult materials are strictly forbidden.
- **Never send offensive email, sms/text messages** to another person or within other electronic "chat room" style locations (Yr P-6).
- **Notify an adult immediately** if you see things on the computer that you feel are bad, inappropriate and / or illegal.
- **All information obtained from the internet is protected by copyright.** You should write down all your sources of information and images used in study.
- **Student folders are private property.** Only enter a folder if it is yours. If a computer has not been logged off please let your teacher know before starting your work.
- If you wish to ensure your privacy, **do not share your passwords** with anyone.
- Revealing on the internet your home address, telephone number or last name, or those of your fellow students, is dangerous, and **must be avoided.**
- To conserve, or not waste paper and toner, **only print materials** that are relevant to your assigned class work. The school reserves the right to determine what is and is not relevant. Thank you for checking with your teacher first.
- Do not engage in any activities that will **hurt school equipment** or network systems.
- Having food or drinks in the Library or near classroom computers is **not permitted.**
- The use of storage devices to transfer work from home and school, such as discs, CDs, DVDs and Removable HDs (smart media), are the **responsibility of their owner** to use correctly and manage.