



Jun 14, 2022

464 Oxley Rd, Sherwood Qld 4075

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**SHERWOOD STATE SCHOOL PARENTS AND CITIZENS ASSOC.**

Monday May 30<sup>th</sup>, 2022, 7:30pm, Administration Block

**Attendance:** Meagan Z, David S, Karen G, Lisa S, Lauren C, Amanda H, Marcus M, Alison B, Jenny D, Bridget G, Helen J, Kylie M

**Apologies:** Alex B, Sophia F, Kathy W, Robyn H

**1. President to open Meeting – 7:30pm / Attendance and Apologies**

- Meeting opened at 7.30pm, following P&C Day celebrations, with an Acknowledgement to Country

*(Moved: David / Second: Karen – Motion carried)*

**2. Correspondence and Minutes**

- **Correspondence**

- Pool related correspondence with Mark Bailey. Onsite visit/meeting. Bringing pool area up to disability standards is on the radar.
- Invited to P&C BBQ by Mark Bailey's office, no Sherwood attendance due to weather.
- Communication with Arabon to tidy up accounting.

- **Actions from Previous Meeting**

- **Outstanding:**
  - Related to CommBiz: *All ongoing*
    - Alan D to submit CommBiz forms – any questions to David (Alan) *Action closed*
    - Write SOP for CommBiz management (addition of new personnel, change of signatories, etc) when all items finalised (David)
  - Address historical issue of non-reconciled amounts in the P&C accounts (David to follow up with Arabon). *Accounting work has been completed by Arabon. Action Completed.*
  - Update on Tuck Shop hot zone work (Alisha). *Action is paused, as there is potential for other renovations/work around the tuckshop. Action to be removed from minutes for now and re-visited when appropriate.*
  - Transfer Uniform Shop money to general P&C account (Alex, David) *Done. Action Completed.*
- Write letter to Grace Grace/Mark Bailey (David) *Done. Action completed.*
- Complete handover of Treasurer's duties to Karen (David) *Done. Action completed.*



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- Include discussion of new P&C Constitution in May meeting (Meagan) *In General Business*. *Copy of Constitution sent to members with Agenda; to be uploaded on to P&C page of school website. Action completed.*

*(Moved:Karen / Second: Lisa – Motion carried)*

### 3. Treasurer's Report

- See attached report.
- March shows overall loss (Colour Run money back to school)
- Fete - \$70 k raised
- Arabon corrections done – balance sheets may look odd for this year due to these corrections.
- Finances are looking good but have some big expenses upcoming
- OSHC is doing well
- Treasurer moved that the meeting accepted this report as a true account of the current financial status of the P&C.

*(Moved: Kylie / Second: Lauren – Motion carried)*

### 4. Subcommittee Reports:

#### a. Uniform Shop

- Uniform shop report was submitted to the Secretary by email and presented on behalf of the uniform shop subcommittee (both apologies for the meeting).
- The BOQ bank account was closed on 6th May 2022. The amount of \$78k was transferred to the P&C cheque account (064 111 00905281) net of account closure fees.
- An invoice for term 1 commission on uniform sales was issued on 29/5 for \$4239.85 GST inc. In future invoices will be received directly to the P&C CBA account.
- Significant mould and ant/cockroach issues were reported to Kelly Midgley on 5th May and Mould again reported on 11/5 to the office as the smell is quite overpowering and perhaps has health implications for staff/students/parents in the uniform shop.

#### b. Tuckshop

- See attached report.
- Good start to the year. Tuck shop is busy. Profit to date about \$3.4k
- Need to start thinking about saving some money to refurbish the tuck shop (probably in the next two years).



*P&C Association*

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- Coffee machine done and installed.

c. Sharks

- Sharks are on pause until the pool is re-opened.
- Currently have some electrical issues in the pool area – being addressed.
- FONA area – safe to access from contamination point of view; will get someone in to clean things up so the kids can go back into play.

d. OSHC

- See attached report.
- Report was forwarded to the Secretary via email and read to the meeting, as the OSHC Manager was an apology for the meeting.

e. Fete

- Profit - \$70k
- Went ahead on the day with poor weather forecast (no rides, set up undercover)
- Feedback was that people liked the more spread-out version
- Did have a bit of stock left over from BBQ which was used for the Election BBQ
- Rides day set for June 18; 9 – 4, feed people, drinks (some left over, etc) May still need some volunteers for this
- Big thanks to long-serving committee members, Jo, Alan, Claire, Danielle, Amanda, Kelly. Many of these members are stepping back from their roles and are commencing/have commenced handover to new and upcoming members.

f. Sherwood Arrows

- See attached report.
- Report was forwarded to the Secretary by email and read to the meeting as the Arrows subcommittee were apologies for the meeting.

g. Music and Arts

- No report.

**(All reports Moved: Karen / Second: Kylie – Reports accepted, and motions carried)**

**5. Principal's Report (see attached)**

- P&C appreciation day – celebration prior to the meeting, lots of cards/letters/thanks from students on display.
- New playground hopefully to be finished soon, grand opening on Under Eights Day.

- French teacher for grades 5/6 thanks to Corinda SHS.
- Qld Ed have started reviewing some renovation/construction issues around the school with regards to accessibility issues, small structural changes – ramps, access, etc
- School requests for P&C funding and assistance shared with meeting. Many of the items on this list are annual items – World Educator Day celebrations, Active School Travel, funds for teachers to set up classrooms.
- Principal read an email to the meeting from a local resident who suggested naming the new/old hall after a well-known local resident (suggestion was first Principal of Sherwood SS). Idea was discussed by the meeting and determined to have merit, would need to define a process to select/vote on names. Admin to progress.

## 6. Business Arising

- Items to be ratified
  - PA system (\$4K)
  - New TuckShop fridge (\$1.7K)
  - **Motion to ratify these costs moved by Karen, seconded by Alisha**
- P&C Constitution Changes
  - Main changes – ability to join P&C by submitting membership and not attending a meeting formerly only possible at AGM; now acceptable at all meetings; members who were not staff or parents/carers of students formerly needed to provide their birthdate, now need to provide their Blue Card number or exemption; Minutes need to be signed by President for sending out
  - Copy of constitution to be uploaded onto P&C page of school website; copy to be sent to all P&C members and subcommittee contacts
- Additional costs for playground (\$7K). Discussed reasons – due to need for an extra couple of limestone blocks and a small fence/barrier on one side to prevent soft fall being kicked up onto path. Motion to approve this. **Moved David, seconded Alisha**
- Update on OSHC work – waiting for the loan and finance . Action to show OSHC works drawings at next meeting/to share with P&C members.
- Update on swimming pool – see earlier.
- June P&C meeting
  - Meetings to date this year – none in January (last Monday in month was before Term 1 started), February (scheduled meeting cancelled due to rain/flooding) or April (last Monday in month was ANZAC Day and a public holiday). P&C required to hold three general meetings per semester, so we have held two (March and May). The last Monday in June is during school holidays and we would not normally hold a meeting in June, however to make our three meeting requirement, a June meeting will be held on the second last Monday of the month – Monday June 20<sup>th</sup> at 7.30pm in the Administration Block.

*(Moved: David / Second: Alisha – Motion carried)*



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**Actions**

- *Outstanding:*
  - Write SOP for CommBiz management (addition of new personnel, change of signatories, etc) when all items finalised (David)
- Progress community suggestion to name New/Old Hall after local residents (Admin)
- OSHC plans to be shown at next P&C meeting (David)

**7. New Membership Accepted**

- Jennifer D
- Alisha K

**8. Close Meeting: 9:00pm**

*(Moved: Kylie / Second: Karen – Motion carried)*

**The next P&C Meeting will be held at 7.30pm on Monday June 20<sup>th</sup> in the Administration Block.**

## **Treasurers report 30 May 22**

The external accountant has rectified the historical errors in the reports which may have had some impact on prior reporting

Attached are the P&L for March 22, the P&L for April 22, P&L Summary this calendar year to end of April and the P&L for the fete income for May

### **In summary:**

March shows an overall loss mainly due to contributions to the school for \$47K and other miscellaneous expenses

April shows an overall profit due to OHSC and fundraising/sponsorship income

Calendar year has a profit of \$348,489

Fete income at this point is sitting at \$70+K

The Balance sheet as at 30 May 22 shows a net equity of \$ 1,104,837 but the data for the payment for the new playground has not been entered as yet – this is a cost of approx. \$125K

Move that this is a correct accounting of the current funds' status  
Seconded

# Balance Sheet

## Sherwood State School P&C Association As at 30 May 2022

30 MAY 2022

### Assets

#### Bank

Cheque Account - OHSC	268,587.82
OHSC CBA MasterCard Visa Debit	2,816.40
OHSC Petty Cash Imprest	159.20
P&C Prepaid MasterCard	157.45
Petty Cash - Uniform Shop	450.00
Sherwood SS - Swim Club	34,351.74
Sherwood SS - Tuckshop	7,443.84
Sherwood SS Arrows A/c	13,348.60
Sherwood SS P & C Building Fun	4,179.15
Sherwood SS P & C Cheque A/c	169,535.50
Sherwood SS Savings	654,104.34
<b>Total Bank</b>	<b>1,155,134.04</b>

#### Current Assets

Accounts Receivable	7,847.85
Inventory - Clothing	(5,486.23)
Petty Cash on hand	(94.38)
Stock - Clothing	5,699.55
Swimclub Canteen Float	1,202.00
Term Deposit	15,616.50
<b>Total Current Assets</b>	<b>24,785.29</b>

#### Fixed Assets

Office Equipment	1,074.05
<b>Total Fixed Assets</b>	<b>1,074.05</b>

#### Total Assets

**1,180,993.38**

### Liabilities

#### Current Liabilities

Accounts Payable	5,151.14
ATO ICA Outstanding	47,440.54
Canteen - School24 Parent Balance	(552.62)
GST	(5,859.13)
Overpaid Fees	1,110.49
PAYG Withholdings Payable	(12,723.25)
Rounding	0.67
Superannuation Payable	34,973.63
Wages Payable - Payroll	6,614.70
<b>Total Current Liabilities</b>	<b>76,156.17</b>

#### Total Liabilities

**76,156.17**

30 MAY 2022

**Net Assets** 1,104,837.21

**Equity**

Current Year Earnings 410,705.74

Retained Earnings 694,131.47

**Total Equity** 1,104,837.21



# Profit and Loss

## Sherwood State School P&C Association For the month ended 30 April 2022

	Apr-22	Mar-22	Feb-22	Jan-22	YTD
<b>Income</b>					
Canteen - Counter Sales	248	706	469	-	1,423
Canteen - Qkr Sales	7,239	12,369	8,752	-	28,360
Child Care Fees	100,893	103,818	66,858	45,324	316,892
Fundraising Income	12,601	4,635	-	-	17,236
Interest Income	15	15	14	15	60
Pool - Club Membership	-	-	224	40	264
Pool - Squad Income	(336)	(3,563)	13,750	12,620	22,471
Pool - Squirts Income	-	-	20	984	1,004
Pool - Swim Club Canteen	-	-	27	-	27
Sponsorship Income	2,350	13,500	-	-	15,850
Uniform - Clothing Sales	-	-	2,423	-	2,423
Uniform - Secondhand Uniform Sales	-	5	220	250	475
<b>Total Income</b>	<b>123,011</b>	<b>131,486</b>	<b>92,757</b>	<b>59,233</b>	<b>406,486</b>
<b>Less Cost of Sales</b>					
Canteen - Purchases	5,080	9,629	7,409	141	22,260
Care Expenses - Arts & Craft	6	36	-	-	42
Care Expenses - Excursions & Incursions	1,283	-	-	731	2,013
Care Expenses - Food & Groceries	2,302	51	1,059	977	4,390
Care Expenses - Games & Equipment	164	631	99	563	1,458
Pool - Canteen Supplies	-	1,569	393	498	2,461
Pool - Coaching Fees	-	-	-	133	133
Pool - Repairs & Maint - Pool Cleaning	-	1,173	410	-	1,583
<b>Total Cost of Sales</b>	<b>8,835</b>	<b>13,091</b>	<b>9,371</b>	<b>3,044</b>	<b>34,341</b>
<b>Gross Profit</b>	<b>114,176</b>	<b>118,395</b>	<b>83,386</b>	<b>56,188</b>	<b>372,145</b>
<b>Plus Other Income</b>					
ATO Cash Boost	-	-	-	18,181	18,181
<b>Total Other Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,181</b>	<b>18,181</b>
<b>Less Operating Expenses</b>					
Audit Fee	-	1,800	-	-	1,800
Bank Fees	288	228	338	245	1,099
Bookkeeping Expenses	93	538	538	414	1,584
Cleaning	48	48	-	-	95
Contributions to School	4,999	47,002	-	-	52,001
Employment Expenses	203	226	213	570	1,212
Expensed Equipment	411	-	-	-	411
Fines & Penalties	-	-	-	2,100	2,100
Fundraising Expenses	3,449	6,282	4,086	-	13,817
General Expenses	(228)	46	59	-	(123)
Income Tax Expense	-	-	-	(295,943)	(295,943)
Insurance	-	2,358	-	-	2,358
Interest Expense	-	-	-	776	776

# Profit and Loss

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	Apr-22	Mar-22	Feb-22	Jan-22	YTD
Membership Fees	-	583	-	275	858
Office Expenses	258	572	65	65	960
Printing & Stationery	-	174	1,098	258	1,531
Prior Years Adjustments	-	-	-	22,567	22,567
Repairs and Maintenance	296	497	505	-	1,298
Staff Amenities	68	495	545	-	1,109
Stripe Fees	5	87	6	-	98
Subscriptions	626	646	593	598	2,464
Superannuation	5,695	5,227	5,224	4,044	20,191
Telephone & Internet	93	297	93	283	766
Training	-	769	69	691	1,529
Wages and Salaries	57,859	53,542	52,683	43,195	207,279
<b>Total Operating Expenses</b>	<b>74,164</b>	<b>121,417</b>	<b>66,118</b>	<b>(219,862)</b>	<b>41,837</b>
<b>Net Profit</b>	<b>40,012</b>	<b>(3,022)</b>	<b>17,268</b>	<b>294,232</b>	<b>348,489</b>

# Profit and Loss

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## Sherwood State School P&C Association Fete 1 January 2022 to 31 May 2022

31 May 22

### Income

Fundraising Income	94,964
Sponsorship Income	15,850
<b>Total Income</b>	<b>110,814</b>
<b>Gross Profit</b>	<b>110,814</b>

### Less Operating Expenses

Fundraising Expenses	39,914
Insurance	154
<b>Total Operating Expenses</b>	<b>40,068</b>
<b>Net Profit</b>	<b>70,746</b>

# Profit and Loss

## Sherwood State School P&C Association All Services 1 March 2022 to 31 March 2022

	OSHC	P&C General	Swim Club	Tuckshop	Uniform Shop	Total
<b>Income</b>						
Canteen - Counter Sales	-	-	-	706	-	706
Canteen - Qkr Sales	-	-	-	12,369	-	12,369
Child Care Fees	103,818	-	-	-	-	103,818
Fundraising Income	-	4,635	-	-	-	4,635
Interest Income	-	5	-	-	10	15
Pool - Squad Income	(2,491)	-	(1,072)	-	-	(3,563)
Sponsorship Income	-	13,500	-	-	-	13,500
Uniform - Secondhand Uniform Sales	-	-	-	-	5	5
<b>Total Income</b>	<b>101,327</b>	<b>18,140</b>	<b>(1,072)</b>	<b>13,075</b>	<b>15</b>	<b>131,486</b>
<b>Less Cost of Sales</b>						
Canteen - Purchases	-	943	-	8,687	-	9,629
Care Expenses - Arts & Craft	36	-	-	-	-	36
Care Expenses - Food & Groceries	51	-	-	-	-	51
Care Expenses - Games & Equipment	631	-	-	-	-	631
Pool - Canteen Supplies	-	-	1,569	-	-	1,569
Pool - Repairs & Maint - Pool Cleaning	-	999	174	-	-	1,173
<b>Total Cost of Sales</b>	<b>719</b>	<b>1,942</b>	<b>1,743</b>	<b>8,687</b>	<b>-</b>	<b>13,091</b>
<b>Gross Profit</b>	<b>100,608</b>	<b>16,198</b>	<b>(2,815)</b>	<b>4,389</b>	<b>15</b>	<b>118,395</b>
<b>Less Operating Expenses</b>						
Audit Fee	-	1,800	-	-	-	1,800
Bank Fees	-	27	-	201	-	228
Bookkeeping Expenses	-	538	-	-	-	538
Cleaning	48	-	-	-	-	48
Contributions to School	-	47,002	-	-	-	47,002
Employment Expenses	226	-	-	-	-	226
Fundraising Expenses	-	6,282	-	-	-	6,282
General Expenses	46	-	-	-	-	46
Insurance	440	1,581	337	-	-	2,358
Membership Fees	-	583	-	-	-	583
Office Expenses	572	-	-	-	-	572
Printing & Stationery	174	-	-	-	-	174
Repairs and Maintenance	-	497	-	-	-	497
Staff Amenities	495	-	-	-	-	495
Stripe Fees	-	87	-	-	-	87
Subscriptions	506	-	139	-	-	646
Superannuation	4,403	-	333	491	-	5,227

# Profit and Loss

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	OSHC	P&C General	Swim Club	Tuckshop	Uniform Shop	Total
Telephone & Internet	204	-	93	-	-	297
Training	769	-	-	-	-	769
Wages and Salaries	45,013	-	3,614	4,914	-	53,542
<b>Total Operating Expenses</b>	<b>52,897</b>	<b>58,398</b>	<b>4,516</b>	<b>5,607</b>	<b>-</b>	<b>121,417</b>
<b>Net Profit</b>	<b>47,712</b>	<b>(42,200)</b>	<b>(7,331)</b>	<b>(1,218)</b>	<b>15</b>	<b>(3,022)</b>

# Profit and Loss

## Sherwood State School P&C Association All Services 1 April 2022 to 30 April 2022

	OSHC	P&C General	Swim Club	Tuckshop	Uniform Shop	Total
<b>Income</b>						
Canteen - Counter Sales	-	-	-	248	-	248
Canteen - Qkr Sales	-	-	-	7,239	-	7,239
Child Care Fees	100,893	-	-	-	-	100,893
Fundraising Income	-	12,601	-	-	-	12,601
Interest Income	-	6	-	-	10	15
Pool - Squad Income	-	-	(336)	-	-	(336)
Sponsorship Income	-	2,350	-	-	-	2,350
<b>Total Income</b>	<b>100,893</b>	<b>14,957</b>	<b>(336)</b>	<b>7,487</b>	<b>10</b>	<b>123,011</b>
<b>Less Cost of Sales</b>						
Canteen - Purchases	-	-	-	5,080	-	5,080
Care Expenses - Arts & Craft	6	-	-	-	-	6
Care Expenses - Excursions & Incursions	1,283	-	-	-	-	1,283
Care Expenses - Food & Groceries	2,302	-	-	-	-	2,302
Care Expenses - Games & Equipment	164	-	-	-	-	164
<b>Total Cost of Sales</b>	<b>3,755</b>	<b>-</b>	<b>-</b>	<b>5,080</b>	<b>-</b>	<b>8,835</b>
<b>Gross Profit</b>	<b>97,138</b>	<b>14,957</b>	<b>(336)</b>	<b>2,407</b>	<b>10</b>	<b>114,176</b>
<b>Less Operating Expenses</b>						
Bank Fees	-	27	-	262	-	288
Bookkeeping Expenses	-	93	-	-	-	93
Cleaning	48	-	-	-	-	48
Contributions to School	-	4,999	-	-	-	4,999
Employment Expenses	203	-	-	-	-	203
Expensed Equipment	-	-	-	411	-	411
Fundraising Expenses	-	3,449	-	-	-	3,449
General Expenses	(228)	-	-	-	-	(228)
Office Expenses	258	-	-	-	-	258
Repairs and Maintenance	-	-	-	296	-	296
Staff Amenities	68	-	-	-	-	68
Stripe Fees	-	5	-	-	-	5
Subscriptions	486	-	141	-	-	626
Superannuation	5,439	-	-	256	-	5,695
Telephone & Internet	-	-	93	-	-	93
Wages and Salaries	55,080	-	-	2,779	-	57,859
<b>Total Operating Expenses</b>	<b>61,354</b>	<b>8,573</b>	<b>234</b>	<b>4,003</b>	<b>-</b>	<b>74,164</b>
<b>Net Profit</b>	<b>35,784</b>	<b>6,383</b>	<b>(570)</b>	<b>(1,596)</b>	<b>10</b>	<b>40,012</b>

## P&C Monday 30<sup>th</sup> May 2022

Tuckshop has had a strong start to the year despite covid and flood interruptions.

We still have some fete expenses to go through and allocate to the correct account, but we're looking like returning to making a profit this year whilst providing families with an affordable, 5 day a week service.

# Profit and Loss

Sherwood State School P&C Association  
to 30th May 2022

Account	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Year to date
<b>Trading Income</b>						
Canteen - Counter Sales	\$ -	\$ 469.20	\$ 531.15	\$ 248.10	\$ 470.60	\$ 1,719.05
Canteen - Qkr Sales	\$ -	\$8,751.70	\$11,050.70	\$ 7,341.40	\$14,659.50	\$ 41,803.30
<b>Total Trading Income</b>	<b>\$ -</b>	<b>\$9,220.90</b>	<b>\$11,581.85</b>	<b>\$ 7,589.50</b>	<b>\$15,130.10</b>	<b>\$ 43,522.35</b>
<b>Cost of Sales</b>						
Canteen - Purchases	\$141.40	\$7,409.15	\$ 8,585.32	\$ 5,080.08	\$ 1,508.47	\$ 22,724.42
<b>Total Cost of Sales</b>	<b>\$141.40</b>	<b>\$7,409.15</b>	<b>\$ 8,585.32</b>	<b>\$ 5,080.08</b>	<b>\$ 1,508.47</b>	<b>\$ 22,724.42</b>
<b>Gross Profit</b>	<b>-\$141.40</b>	<b>\$1,811.75</b>	<b>\$ 2,996.53</b>	<b>\$ 2,509.42</b>	<b>\$13,621.63</b>	<b>\$ 20,797.93</b>
<b>Operating Expenses</b>						
Bank Fees	\$ 53.87	\$ 17.91	\$ 201.04	\$ 261.51	-\$ 0.57	\$ 533.76
Expensed Equipment	\$ -	\$ -	\$ -	\$ 410.60	\$ -	\$ 410.60
Superannuation	\$ -	\$ 183.22	\$ 491.43	\$ 256.30	\$ 498.75	\$ 1,429.70
Wages and Salaries	\$ -	\$1,832.20	\$ 4,914.25	\$ 2,779.02	\$ 5,420.85	\$ 14,946.32
<b>Total Operating Expenses</b>	<b>\$ 53.87</b>	<b>\$2,033.33</b>	<b>\$ 5,606.72</b>	<b>\$ 3,707.43</b>	<b>\$ 5,919.03</b>	<b>\$ 17,320.38</b>
<b>Net Profit</b>	<b>(195.27)</b>	<b>(221.58)</b>	<b>(2,610.19)</b>	<b>(1,198.01)</b>	<b>7,702.60</b>	<b>3,477.55</b>

## **P&C OSHC Report – Monday 30<sup>th</sup> May**

**2022 Bookings** – 473 active children enrolled, peaking on Tuesday ASC at 186. Term 3 we will cap ASC at 180.

**Staffing** - 25 staff currently, recruiting 2 more casual Educators.

**Vacation Care** – bookings coming in steadily though it seems this period may be a little quieter than recent holidays. Busiest days currently only at 50% capacity.

Lisa Scollo  
OSHC Manager  
Sherwood State School



Monday 30<sup>th</sup> May 2022

### Sherwood Arrows Skipping Report

- ✓ Trivia Night this SATURDAY 30<sup>st</sup> July - Please it in your diary's
- ✓ Successful day with several ex arrows returning to look at memorabilia and chat with David and Rachel's mum and catch up. We raised another \$500 for the heart foundation through the raffle. Not enough to get to \$10,000 and make David go BLONDE.
- ✓ Skipping Demonstrations and Tour
  - Demonstrations at Fernvale State School late in term 1 and Brisbane Girls Grammar term 2.
  - Talks about a Tour are in motion
- ✓ Accounts: everything is good, \$13k approx

Thanks

Kathy Winks

(Sherwood Arrows President)



## Principal's Report – P & C Meeting Monday 30<sup>th</sup> May 2022

**Enrolments: 653**

**Bank Statement - Cash at Bank: \$538,998.01**

### **P & C Appreciation Day:**

- We wanted to thank as many members of our P & C as we could at our appreciation night – two items (P & C meeting and appreciation night) in the one meeting...saves everyone time
- The idea was to have us all under the same roof, give student and staff thanks and also celebrate what a great fete result we had
- I trust everyone who could be here, enjoyed the words of thanks from our students and staff, enjoyed some down time to celebrate the great work you do to make our school great, and enjoy some snacks and drinks
- Our P & C and all parent volunteers work so hard to ensure we have funds for the 'fun things' such as playgrounds and equipment
- Where to from here – what will we spend this year's FETE money on?

### **FETE follow-up:**

- What amazing community support our fete receives each year
- I was in awe of the crowd numbers on the day, and thankful that the rain stayed away until well into the afternoon and of course the final fete profits - \$71K...were amazing!!
- I cannot thank the Fete Committee – ably led by the Fete Queen – Stacey Thomasen
- We still have the Rides Day
  - The **'RIDES Family fun Day'** – **Saturday 18<sup>th</sup> June from 9 am to 4pm.**
  - This will be where families can again join us here on our oval and children will get to spend hours spinning, sliding and bouncing on the special rides.
  - All families who have already purchased ride bands will have these honoured, families who wish to buy ride bands will be given information on how to do so closer to this new date
  - The **'RIDES Family fun Day'** will be essentially a day to have rides for our kids to enjoy, and parents can come along and find some shade and sit and enjoy the winter sunshine.
  - For SALE on the day –
    - Coffee before the bar opens 😊
    - Sausages (and onions) on bread, drinks (both alcoholic and non-alcoholic options), packets of chips, fairy floss and snow cones
    - We will have some tables, chairs and shade out on our grounds – but feel free to come along with a picnic blanket and your own chairs

### **The new Junior Playground:**

- Weather remaining fine – the playground should be complete by the end of this week
- Still the fence to go in – but this is a special order so may take several weeks
- The year 2 classes get to have first play on the playground – when it does open
- We will also encourage teachers from the upper school to organise for their classes to have a play on the playground – as some physical activity during the day

- We want to have an
- Official playground opening to link with Under 8s Day on week 2, Term 3 – Thursday 21st July

### **Workforce and Infrastructure Planning:**

- As we move towards term 3 we start the process of workforce planning with HR
  - Things we need to consider –
    - Staff who are away from Sherwood on all types of leave including relieve above level
    - Staff requesting or requiring a transfer
    - Specialist KLA staff – as in HPE, LOTE, the Arts, Science, the Inclusion Team – including support and extension
- Recently had meetings with DDA and Infrastructure to discuss – **enrolment numbers are 653 – capacity is 658**
  - Updating elements of the school to ensure disability access into the future
  - Discussing growth and planning for future development/ modifications required to support growth in our complex school context

### **Student Leadership Process for 2023:**

- Year 5 camp at the end of this term – this is a great vehicle to observe the leadership qualities of our year 5 cohort
- Normally the timeline for leadership would occur in term 4 – this year we are bringing it forward to term 3 for the following reasons
  - Camp is a fresh source of feedback
  - We have several opportunities to work with schools along Oxley Rd to have our leaders work with other leaders
  - We can then still announce them in term for – but allow other opportunities for those shortlisted applicants to be involved in activities and to develop further skills prior to the election process

### **Naming of the halls – a request from a past student as per the email below –for discussion and thoughts**

WEDNESDAY 25<sup>TH</sup> May 2022

Dear Recipient,

*I was a student of Sherwood SS from 1956 to 1963. I notice from the School's Facebook page that there are two buildings which are referred to as the 'Old School Hall' and the 'New School Hall'. What I am proposing is renaming one of these buildings to reflect the original history of the school.*

*In the early 1860's the first settlers to the Oxley West district (later named Sherwood) were Arthur Francis, William Gray and William Alexander Jenyns Boyd who were interested in primary education in the district.*

*All three had high educational qualifications. Arthur Francis, who had difficulty surviving on a farming income, conducted an advanced school for squatter's sons, the pupils boarding with the Francis family. William Gray, a neighbour of Francis, held classes for older children and adults. Boyd and his wife conducted classes for younger children.*

*All three men being close friends were interested in the establishment of a school in the district:*

[https://en.wikipedia.org/wiki/Shire\\_of\\_Sherwood#Schools](https://en.wikipedia.org/wiki/Shire_of_Sherwood#Schools)

*The conditions for establishing a school were that the people interested in establishing a school in the district had to provide the land and finance the construction of school buildings. The Queensland Colonial Government would provide for teaching materials along with providing for the salary of the*



teachers. A newspaper article on the opening of the Oxley West (Sherwood) School can be found here:

<https://trove.nla.gov.au/newspaper/article/1281702>

A background to these men can be found here:

Arthur Morley Francis:

[https://en.wikipedia.org/wiki/Arthur\\_Francis\\_\(politician\)](https://en.wikipedia.org/wiki/Arthur_Francis_(politician))

William Gray:

[https://en.wikipedia.org/wiki/Francis\\_Lookout#Gray\\_Gravesite](https://en.wikipedia.org/wiki/Francis_Lookout#Gray_Gravesite)

William Alexander Jenyns Boyd:

<https://adb.anu.edu.au/biography/boyd-william-alexander-5325>

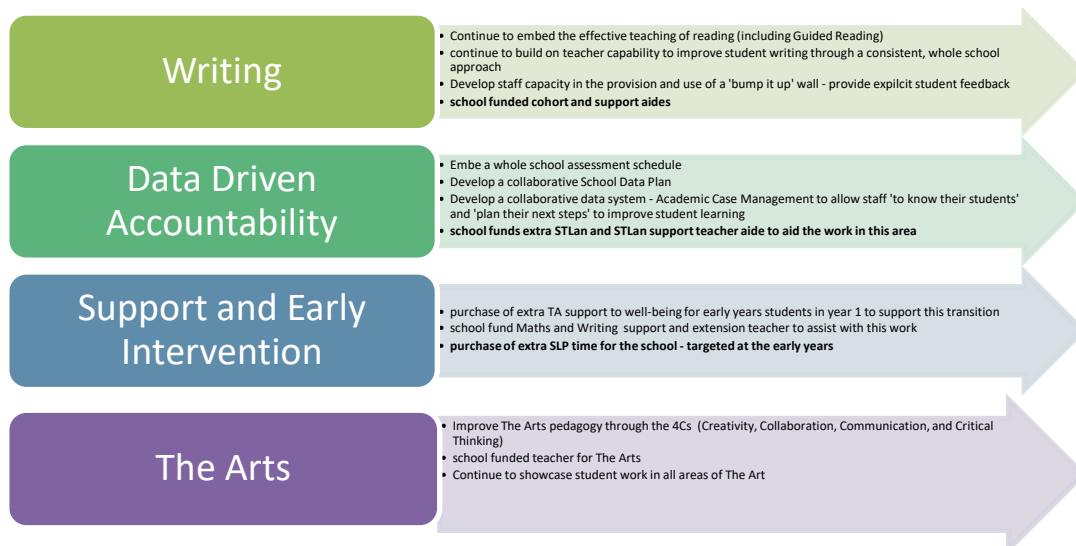
As William Alexander Jenyns Boyd was the first head teacher at Sherwood State School and went on to have a illustrious career in education, I feel that one of the two school halls should be named after him.

I look forward to a response.

Regards

Alan Phillips

## Sherwood State School - School Strategic Plan (SSP) 2021 – 2024



### School Request for Funds for 2022

Area	School Program	Proposed Purchases/costs	2022 funds request	Notes
Supporting school Key focus areas - cost for 2 x extra days of SLP time		<ul style="list-style-type: none"> <li>➤ Speech Language Pathologist - assists to identify and support students- with our focus those students in the early years</li> <li>➤ Regional funding 1 x day</li> <li>➤ School purchasing 2 x days for the year to ensure case load is manageable</li> <li>➤ Cost of approx. \$47 000</li> </ul>	\$12 000 per term (4 x \$12000 = <b>\$47 000</b> )	<ul style="list-style-type: none"> <li>➤ A donation to cover this school decision will <b>free up funds for the school to purchase staff (TAs and support teachers)</b> to work with students - <b>HUMANS</b> can and do help make a difference</li> </ul>
Supporting HPE	School Swimming Program Support	Subsidy to provide qualified swim instructors on the pool deck (via the Sherwood Sharks)	<b>\$20 000 (from Sharks)</b>	<ul style="list-style-type: none"> <li>➤ One off P &amp; C payment per term</li> <li>➤ Subsidises the cost of extra swim instructors</li> <li>➤ Supports Sherwood families to access quality differentiated instruction during school swimming</li> </ul>
FONA	Friends of Nature Area	This space needs a cash injection to ensure we provide further opportunities for student engagement and learning Upgrades and projects include Part #1 - <ul style="list-style-type: none"> <li>➤ Raised garden beds for edible planting</li> <li>➤ Irrigation and mulching</li> <li>➤ Large pots with fruit trees</li> <li>➤ Worm farm</li> <li>➤ Groundsman wage x 1 day for 2022 to support teachers and maintain projects</li> </ul>	<b>\$12 000 (including wages for extra groundsman)</b>	Upgrades and projects include Part #2 in 2022- <ul style="list-style-type: none"> <li>➤ Small greenhouse for use -propagation of plants</li> <li>➤ Bees and bee viewing chest</li> <li>➤ Chickens</li> <li>➤ Educational signage</li> </ul>
Bike & scooter Pathway	Purpose built track within our grounds	<ul style="list-style-type: none"> <li>➤ provides students with a safe option for physical activity during the school day</li> <li>➤ provides another opportunity for physical activity during OSHC</li> <li>➤ provides a safe opportunity for road safety to be explicitly taught</li> <li>➤ encourages students to actively travel to school - reducing traffic</li> </ul>	<b>\$55 000</b>	<ul style="list-style-type: none"> <li>➤ My suggestion and goal would be to use the profits of the 2021 Family Fun Day to action this project by the end of 2022.</li> </ul>
Supporting Active School Travel	Sherwood joined Active School Travel Program 2022	Incentives for students to AST	<b>\$2 000</b>	<ul style="list-style-type: none"> <li>➤ Student incentives to ensure ongoing and regular support</li> <li>➤ AIM: reduce traffic congestion</li> </ul>
Other	World Educators' Day	Breakfast and small gift for all staff	<b>\$1500</b>	<ul style="list-style-type: none"> <li>➤ Costs paid by P&amp;C</li> </ul>
Other	Staff- Thank You	Donation for teachers to spend on resources	<b>\$200 per teacher/teaching team</b> Approx. <b>\$3000</b>	<ul style="list-style-type: none"> <li>➤ Teachers purchase resources and are reimbursed via P &amp; C donation to the school</li> </ul>
Other	Welfare Fund Contribution	Supporting families within the Sherwood school community less fortunate - or experiencing financial hardship	Donation to the fund of minimum of <b>\$5000</b> annually	<ul style="list-style-type: none"> <li>➤ Will continue to support families through this school managed fund</li> </ul>
<b>TOTAL funds requested for 2022</b>			<b>\$125 500</b>	<b>\$145 500 with swimming contribution added</b>






# 2022-05-30, Sherwood SS, P&C MOM

Final Audit Report

2022-06-14

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