



464 Oxley Rd, Sherwood Qld 4075

exec@sherwoodpandc.org.au

A handwritten signature in black ink, appearing to read 'D Smithson', positioned above a horizontal blue line.

David Smithson (Jul 20, 2022 09:49 GMT+10)

Jul 20, 2022

SHERWOOD STATE SCHOOL PARENTS AND CITIZENS ASSOC.

Monday June 20th, 2022, 7:30pm, Staff Room

Attendance: David S, Meagan Z, Karen G, Amanda H (via Teams), Kylie M, Alex B, Marcus M, Sophia F, Jenny D, Rebecca R
Apologies: Kathy W, Lisa S, Jo C, Alisha K, Helen J, Alison B

1. President to open Meeting – 7:33pm / Attendance and Apologies

- Meeting opened with Acknowledgement to Country
(*Moved: Alex / Second: Karen – Motion carried*)

2. Correspondence and Minutes

- **Correspondence**
 - None of note
- **Actions from Previous Meeting**
 - Outstanding:
 - Write SOP for CommBiz management (addition of new personnel, change of signatories, etc) when all items finalised (David)
 - Progress community suggestion to name New/Old Hall after local residents (Admin) *Action closed*
 - OSHC plans to be shown at next P&C meeting (David) *To be done at next meeting*(*Moved: Karen / Second: Sophia – Motion carried*)

3. Treasurer's Report

- See attached
(*Moved: Karen / Second: Jenny – Motion carried*)

4. Subcommittee Reports:

- a. Uniform Shop
 - No report
- b. Tuckshop
 - Coffee machine has been good. Now have a square for card payments.



464 Oxley Rd, Sherwood Qld 4075

exec@sherwoodpandc.org.au

- New fridge, already full.
- c. Sharks
 - No report
 - Pool coming along. Fencing is all done. Pumps are running, are quite noisy. Still looking at this. Electrical issues fixed.
 - To get up and running late term 3.
 - Need to refund people who had paid for swimming in Term 1. Potential to have people receive a credit for future use at Sharks.
- d. OSHC
 - No report
- e. Fete
 - Rides day was a success on Saturday. Lots of positive feedback.
 - A number of ride bands were refunded (~20 – 30)
 - Dave can provide financials when he has finalised. (estimate ~\$15k)
- f. Sherwood Arrows
 - See attached report
- g. Music and Arts
 - No report

(All reports Moved: Rebecca / Second: Alex – Reports accepted, and motions carried)

5. Principal's Report (see attached)

- Pool – State Govt security call this weekend – complaint about the noise. Someone from QBuild was looking into it to try to time the pump function to during the day.
- OSHC – since the opening of the new playground and the extra work of Lisa/Monique – kids are having a lot of fun, engaged in activities.
- Need to remind parents that playgrounds are part of OSHC space and can't be used by others after 3pm – to be done in newsletter in Term 3.
- Amanda was going to bring the plans, but is sick and calling in remotely. To show at next meeting.
- Many thanks to Amanda's family who manned the BBQ on Rides Day when Amanda was out with COVID.

6. Business Arising

- Items to be ratified
 - No items to be ratified
- Review of OSHC renovations (including plans)
 - Plans shown to meeting (next meeting)



P&C Association

464 Oxley Rd, Sherwood Qld 4075

exec@sherwoodpandc.org.au

- Update on other work at school
 - Junior playground is open. Official opening on Under 8s Day. Barrier we agreed to is being constructed. Will be installed when ready. Comments around needing something similar for upper school. Good to get student involvement for the plan. Maybe get volunteers, pull names out of hat, get them working with a playground designer.

(Moved: Karen / Second: Alex – Motion carried)

Actions

- *Outstanding:*
 - Write SOP for CommBiz management (addition of new personnel, change of signatories, etc) when all items finalised (David)
 - OSHC plans to be shown at next P&C meeting (David/Amanda)

7. New Membership Accepted

- None received during meeting.

8. Close Meeting: 7.55pm

(Moved: Karen / Second: Alex – Motion carried)

THE NEXT P&C MEETING WILL BE HELD AT 7.30PM ON MONDAY JULY 25TH IN THE ADMINISTRATION BLOCK

Treasurers report 20 June 22

Attached is the Balance sheet as at today's date – the P&L report is not completed due to the lack of a bookkeeper and the data for the Rides Day is not yet completed.

A full P&L will be prepared for the next meeting.

In summary:

The Balance sheet as at 20 June 22 shows a net equity of \$ 1,049,871.02 but again, the data for the payment for the new playground has not been entered as yet – this is a cost of approx. \$125K

Move that this is a correct accounting of the current funds' status

Sherwood State School P&C Association - Balance Sheet

Balance Sheet

Sherwood State School P&C Association
As at 30 June 2022

Add Summary

30 Jun 2022

Assets

Bank

Cash in the bank	1,153,198.20
------------------	--------------

Total Bank	1,153,198.20
-------------------	---------------------

Current Assets

Accounts Receivable	7,847.85
---------------------	----------

Stock in hand	213.32
---------------	--------

Total Current Assets	8,061.17
-----------------------------	-----------------

Fixed Assets

Office Equipment	1,074.05
------------------	----------

Total Fixed Assets	1,074.05
---------------------------	-----------------

Total Assets	1,162,333.42
---------------------	---------------------

Liabilities

Current Liabilities

Accounts Payable	10,471.85
------------------	-----------

ATO ICA Outstanding	47,440.54
---------------------	-----------

Canteen - School24 Parent Balance	(444.50)
-----------------------------------	----------

Overpaid Fees	1,110.49
---------------	----------

Rounding	0.67
----------	------

Superannuation Payable	37,580.78
Wages Payable - Payroll	31,222.63
ATO Account	
GST	(6,098.81)
PAYG Withholdings Payable	(8,821.25)
Total ATO Account	(14,920.06)
Total Current Liabilities	112,462.40
Total Liabilities	112,462.40
Net Assets	1,049,871.02

Equity

Current Year Earnings	355,739.55
Retained Earnings	694,131.47
Total Equity	1,049,871.02

Monday 20th June 2022

Sherwood Arrows Skipping Report

- ✓ Trivia Night this SATURDAY 30st July – Get your table in! Theme is FICTION
- ✓ Nothing more to report from last meeting.

Thanks

Kathy Winks

(Sherwood Arrows President)






2022-06-20, Sherwood SS, P&C MOM

Final Audit Report

2022-07-19

Created:	2022-07-19
By:	Meagan Ladhams Zieba (meagan.ladhams@analytique.net.au)
Status:	Signed
Transaction ID:	CBJCHBCAABAAofqiLdN99j2FYJMuK0FEOHU8_HuR22_b

"2022-06-20, Sherwood SS, P&C MOM" History

-  Document created by Meagan Ladhams Zieba (meagan.ladhams@analytique.net.au)
2022-07-19 - 11:44:58 PM GMT- IP address: 121.222.83.9
-  Document emailed to president@sherwoodpandc.org.au for signature
2022-07-19 - 11:46:03 PM GMT
-  Email viewed by president@sherwoodpandc.org.au
2022-07-19 - 11:46:39 PM GMT- IP address: 20.46.108.116
-  Document e-signed by David Smithson (president@sherwoodpandc.org.au)
Signature Date: 2022-07-19 - 11:49:57 PM GMT - Time Source: server- IP address: 101.187.113.73- Signature captured from device with phone number XXXXXX3736
-  Agreement completed.
2022-07-19 - 11:49:57 PM GMT