

Minutes

SHERWOOD STATE SCHOOL PARENTS AND CITIZENS ASSOC.

Monday 30th March 2015, 7.30pm Staff Room

APOLOGIES: Susie Bott, Natalie Bagdonas, Margie Lovelace

ATTENDANCE: Francine Hayler, Greg Nelson, Yasmin Went, Martin Calvert, Elizabeth Straker, Chris Butcher, Helen Jamieson, Nicole Johnston, Stephen Pankhurst, Allison Pankhurst, Leanne Davey, Jim Shkalla, David Laws

Meeting Opened: President's Welcome

Moved: Libby Straker Seconded: Jim Shkalla

CORRESPONDENCE and MINUTES: Accepted

Moved: Margie Lovelace Seconded: Jim Shkalla

TREASURER'S REPORT:

Covered in earlier AGM meeting.

BUSINESS ARISING:

- Grant Report. Submitted grants awaiting response. In March received approval for grant to fete from Lord Mayor's Office.
- Discussion of spend of P&C funding for 2014. Some discussion on the role of P&C and Principal as to how money is spent. Greg clarified that before his October budget is due and subject to fete he makes a wish list to take to P&C. Discussion about transparency.
- Suggestions approved of:
 - Refurbishment of boys' toilets, proposal is to install a trough in existing disability toilet next to junior boys' toilet. Has been proposed to QAS as an item to be addressed. Estimated cost is \$30000. This could be potentially funded from Building Fund. OSHC has stated they have \$15000 they can temporarily re-allocate funds to pay additional cost requirement for \$30000. Understanding is this will be re-paid if funds from fete allow. Toilets need to retain disabled facilities – David Laws to measure up and check plans.
Motion: \$15000 to be spent on refurbishment of boys toilet.
Moved: Chris Butcher **Second:** Natalie Bagdonas.
Have two quotes back from builders.
 - Also asked for fencing with pool lock gates on all exits to school – approx. \$17,000. New pool fencing near admin block has been paid with funding outside P&C funding. Now no current urgency. Greg to investigate disabled access fencing through car park.
- Allison Pankhurst raised the possibility of installing hand washing troughs in key eating areas across the school. The hand washing troughs would serve two benefits. (1) Hygiene –by students washing their hands prior to eating will reduce virus/illness transfer (2) Anaphylaxis reduction – by students washing their hands after eating will reduce food protein transfer to students who may be susceptible to a life threatening allergic reaction. She has an indicative quote for \$1900 (which includes 1 trough with 7 taps, waste and brackets) from 3monkeez. Further discounts will apply if more than a few are purchased. It was agreed to identify locations as well as expand scope of works to include replacement of broken water bubblers. Potential timing / implementation to be discussed once school fete proceeds are known.
- OSHC extension: David Laws had a meeting with the engineer to discuss what is possible last week.

Accept business arising.

Motion: Stephen Pankhurst Second: Libby Straker

SUB COMMITTEE REPORTS:

Refer AGM for sub-committee and principal reports for March.

Social Committee Report:

Nothing to report.

Tuckshop Committee Report:

Nothing to report.

Uniform Committee Report

Nothing to report.

Sherwood Sharks Report:

Fete Committee Report

Sherwood Arrows Report

Building Fund Report:

Nothing to report.

OSHC Report:

Principals Report

Meeting Closed: 8.40pm

P&C Funding of Sherwood State School

There are operational expenditures for operating the Parents and Citizens Association.

Operational Expenditures include:

Funds surplus to the operational expenditures are designated for supporting improvements at Sherwood State School. Recent support includes the following.

Approved P&C Funding

Expenditure Purpose	Approved Expenditure	Actual Expenditure	Approved	Expended	Notes
Literacy Resources	10,000	11,996	2013	2013	
Library Refurbishment	10,000	9,474	2013	2013	
Flag poles	5,000	3,549	2013	2013	
Water Bubbler	7,000	1,375	2013	2013	
Computer Replacement	10,000	10,000	2013	2013	
iPads	15,000	17,974	2013	2013	
Shade Sails	5,000	4,389	2013	2013	
Hall Maintenance		4,115	2013	2013	OSHC hall repair and maintenance
Upgrade Kitchen Dishwasher		2,500	2013		
Level and re-turf Junior Soccer ground	5,000	5,000	2013	2014	Funds being sought through Community Grant initially, and then through the P&C if the grant application is unsuccessful. This was paid for in total by the Sherwood

					Sharks
Tables and benches in eating areas					
Drinking taps on the oval	2,000		2013	2013	
Climbing Wall	20,000	18,962	2013	2014	1/3 contribution by the Sherwood Sharks
Maths Resources	10,000	10,200	2014	2014	
Laser level and top dress oval	20,000		2014		
Wall art commemorating Year 7s at Sherwood	1,000		2014		
Sports equipment	5,000		2014		
Upgrade Junior Toilets	15,000				An additional \$15,000 has been approved either as a loan or gift from OSCH funds. Currently determining regulatory requirements.
Upgrades to pool facilities:		(approx costs only)	(since Aug 2013)		Sherwood Sharks have paid for these items
- concreting under grandstand		3,000	2013		
- grounds maintenance work (annual cost)		1,500	2013		
- electrical repairs and upgrades to lighting		4,300	2013,2014		
- maintenance of solar heating system		150	2013		
- provision of storage and shelving for swimming equipment		550	2014		
- installation of new lane rope anchors to comply with electrical inspection requirements		4,600	2014		
- miscellaneous equipment replacement e.g. backstroke flags					

		200	2013		
Upgrades to pool canteen facilities: - purchase new freezer - install dishwasher and ZIP hot water		1300	2013		Sherwood Sharks have paid for these items
	800		2014		

Proposals for consideration

Expenditure Purpose	Approximate Expenditure	Priority	Notes
Upgrade Junior Boys Toilet	15,000		An additional \$15,000 has been approved either as a loan or gift from OSCH funds.
Fencing staff car-park			Seeking advice from fencing contractor regarding disability access.
Upgrades to pool canteen facilities	Low \$4,000's		Grant application submitted by Sherwood Sharks for a Caring for our Communities Grant – to be decided January 2015
Possible extension of OSCH hall	TBA – Significant		OSHC is in the process of assessing the feasibility of extending their indoor space (likely inclosing underneath the hall).

P&C Funding: Strategic Leadership Team priorities

Initial discussions on P&C funding – notes from schools Principal and staff

Project	Approx. Cost	Priority	Notes
Laptops in classrooms (30 for Year 6)	\$39,000	H	(\$1,000 each includes insurance for breakage, trolley etc.)
iPads x 30 (extending current program to Year 2)	\$18,000	H	
Improved Junior Boys toilets			Currently funded
Sports equipment to be made available at break times			Currently sports equipment is made available
Small activity stations in the Junior Play area or another Adventure Play Ground in the same area			
Wooden platforms under the gum trees			
Handball Courts painted under Prep areas			WH&S issue with the placement of the posts
Recycle Bins			
Painting Sherwood Best signage around the school (including logo)			
CCTV cameras for security around the school			Very low levels of vandalism to Sherwood currently
Expanded models of OSHC including outsourcing			
More interschool competitions			National Curriculum exhausts opportunities for this
Survey parents to expand services to students eg. To and fro transport; week end tutoring classes;			
More science experiments/equipment			Science Room refurbished and organised in 2013
P&C fund student graduation costs	\$2,000		Recurrent funds at approximately \$30/student
Science Lab/Art Room			This idea would need developing further – at present it is very open ended.
Solar panels (on the New Hall)			The funds for electricity currently covered by DETE – the saving would not come to the school
Instrumental Music for all students			Not all students have a capacity to learn an instrument, and staff not available
Additional staff employed to supervise play on the Oval before school			Does not seem to be a significant problem with current arrangements
Upgrading toilet facilities and change room at the pool			Sharks have already upgraded facilities and do not see what more is required
Enhancing Book Week (author talks, performances, readings, dressing up etc) employ a person to	\$4,000		Ann sees this as her responsibility but would ask for assistance.

organize this			Author visits in book week is most expensive
Pathways , developed by Paula Barratt to build a better society			Teachers currently very extremely time poor
Security and child safety fences	\$10,000		First priority – gates, then fencing across staff car park

Funds available for IT

Grant details	2014 School ICT Supplementary Grant	
	Debit	Credit
ICT Supplementary Grant Gross		\$33,186
Web and Internet Access Service (ex GST)	\$8,000	
Microsoft Enterprise Agreement (ex GST)	\$2,915	
ICT Supplementary Grant Net		\$22,271
\$1200 Minimum safety net	Not applicable	

Approximately \$12,000 of this is set aside to employ a technician to visit one day each week – this is essential.

The voluntary fund for IT has collected

The Voluntary Contribution which targets IT has generated approximately \$17,000 in 2014 – our target was \$33,000 and I feel we will begin to close this gap in the coming years.

In 2015 we will have all of our computers within warranty and less than 5 years old – this is a significant achievement which we need to sustain.

Motion: Subject to the presentation of a long term IT strategy, sufficient funding and a successful fete the P&C will fund the laptops (\$39000) and iPads (\$18000) next year. The laptops have priority over the iPads.

Moved: Jim Shkalla **Seconded:** Natalie Bagdonas

Meeting closed: 9.35pm