

**Minutes of Meeting for Sherwood State School Parents And Citizens Assoc.**

**Monday 25th July 2016, 7.30pm at Staff Room**

**ATTENDANCE:**

Jonathan Wells, Leanne Davey, Chris Butcher, Ash Raina, Martin Woodbury, David Smithson, David Laws, Greg Nelson, Kylie Wells, Kattie McDonald, Helen Jamieson, Cathie Perkins, Liesa Hogg

**APOLOGIES:**

Jim Shkalla, Julie Arnold, Stephen Pankhurst, Tam Kaushal, Mc Toomey, Rekha Mahendiratta, Aditi, Elke Hughes, Alexandra Tuff

**Meeting Opened: 19.32**

Moved: Jonathan Wells           Seconded: Ash Raina

**CORRESPONDENCE and MINUTES: Accepted**

All received correspondence was distributed.

Moved: David Laws               Seconded: Ash Raina

***TREASURER'S REPORT:***

**Not tabled since Jimmy was not present**

**TREASURER'S REPORT:**

Moved:                               Seconded:

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### SUB COMMITTEE REPORTS:

#### ***FETE Committee Report: Liesa Hogg***

- Ash to share the survey reports
- Liesa and committee want to have a look at the FETE numbers from Treasurer. Ash to get the report from Jimmy
- Liesa informed and mentioned to P&C about the need to have Murray's replacement for FETE logistics for next year, in addition to more volunteers needed
- Liesa wanted to know about FETE committee 's role for 150 year celebration of school and any additional logistics to handle
- Liesa requested for an approval of upto AUD 5000 for FETE preparation. Greg informed P&C committee that such an approval (10% of previous year's profit numbers = AUD 5000) is already in place.
- P&C committee members appreciated the FETE committee and all the supporters involved, for conducting a successful 2016 event.

Moved: Ash R

Seconded: Cathie P

#### ***OSHC Report: Leanne Davey***

**OSHC Annual General Meeting** – Our AGM will be held at the OSHC Service on Monday 1<sup>st</sup> August at 6:00pm. A notice has been sent to all OSHC families, placed on display at the service and included in the school newsletter.

**OSHC Playground** – I have had three landscaping companies out to gain quotes for extending the depth of the playground to be able to meet 300mm for compliancy with Government regulation. I have also researched other safety surfaces which can be used instead of soft fall. Wayne and I have had numerous discussions about the playground to be able to gather as much information as possible to reach the safest and most viable decision. (Presentation of Information)

My recommendation is that we top up the soft fall immediately which then gives us time to fully gather and contemplate surface information. We can then reach a decision on what surface is best for Sherwood and how often we will need to service this to maintain maximum benefit concerning safety.

- ***Decision taken by P&C to top up the playground filled with bark soft fall, for this time (Costing as per Leanne is close to AUD 3000)***

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- **Leanne will find out costing for all the mentioned options, for her alongwith P&C to make a final decision.**

Moved: Cathie

Seconded: Chris B

**QikKids Enrol** – I have been in contact with QikKids (our computer software system for enrolments, rolls, family accounts etc.). They have an online enrolment system which we are in the process of adopting. We have had one training session with them so far. I have arranged another for the beginning of September. It would be beneficial to have our enrolments, sign-in & sign-outs plus evaluations all online and using the same system. All going well, we are hoping to introduce online enrolments for 2017.

**Prep Information Day** – We will present a small talk for 2017 Prep Families and hand out brochures of information to these new families.

**Annual Leave** – Leanne will be on annual leave from Wednesday 3<sup>rd</sup> August until Friday 19<sup>th</sup> August 2017. During this time, Tamanna will fill the Coordinator’s role and various supervisors will cover the Assistant Coordinator’s role in conjunction with Tamanna.

**Vacation Care** – The Vacation Care Program is ready for approval. However, some events are waiting for booking confirmation to determine when they will take place so days and times could vary.

## Vacation Care Program – Spring 2016

| <b>Week 1</b>                                    | <b>Monday<br/>19<sup>th</sup> September</b>   | <b>Tuesday<br/>20<sup>th</sup> September</b>   | <b>Wednesday<br/>21<sup>st</sup> September</b> | <b>Thursday<br/>22<sup>nd</sup> September</b>   | <b>Friday<br/>23<sup>rd</sup> September</b>           |
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| 19 <sup>th</sup> – 23 <sup>rd</sup><br>September | <u>Theme Party</u><br>Dress up as a character starting with “p”<br><br><u>Pirate Day</u><br>Eye Patches | <u>Incursion</u><br>Roushini’s Fun India – Holi Festival of Colour<br><br><u>Colour Crafts</u><br>Sun Catchers | Laser Tag<br><br>The Great Sherwood            | <u>Excursion</u><br>QLD Museum – Dinosaur Discovery: Lost Creatures of the Cretaceous | Swimming<br><br><u>Kids’ Cravings</u><br>Cooking up a |

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|  | Tie Dye –<br>Bandanas<br>Treasure Hunt  | Salt Painting<br>Colour Wheels  | Spelling Bee  | Science Centre  | Feast fit for<br>our hungry<br>Kids & Carers                    |
|--|---|---|---|---|---|
| Week 2   | Monday<br>26 <sup>th</sup> September  | Tuesday<br>27 <sup>th</sup> September   | Wednesday<br>28 <sup>th</sup> September                                       | Thursday<br>29 <sup>th</sup> September  | Friday<br>30 <sup>th</sup> September                            |
| 26 <sup>th</sup> – 30 <sup>th</sup><br>September | Medieval<br>Prep – Shields<br>and Castles<br><br><br><br><br><br><br><br><br><br><br>Medieval<br>Mayhem | Swimming<br><br><br><br><br><br><br><br><br><br><br><u>Incursion</u><br>Wax Hands | <u>Excursion</u><br>Eldorado<br>Cinema<br><br><br><br><br><br><br>Balloon Pit | <u>Seniors</u><br>Boggo Road<br>Gaol and<br>Lunch at<br>Café Eco<br><u>Juniors</u><br>Claire’s Circus<br>School<br><br>OSHC Service<br>Banner | Wheels Day<br><br><br><br><br><br><br><br><br><br><br>BBQ Lunch |

Moved: Chris B

Seconded: Jonathan W

***Tuckshop Committee Report:***

**Not tabled since presence was not there**

Moved:

Seconded:

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***Sherwood Sharks Report:***

Not tabled since presence was not there

Moved:    Seconded:

***Uniform Committee Report; Building Fund Report; Social Committee Report***

Not tabled since presence was not there

Moved:    Seconded:

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**Sherwood Principal's Report: Greg Nelson**

The report is as:

|                                     |  |
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| <b>Enrolments &amp; staffing</b>    | Current enrolment: 591<br><br>Physical Education Teacher: Erin Lee   |
| <b>School Review</b>                | <b>School Review next week</b><br><br>Next week we have our 4 year school review. Sherwood SS was nominated for a Self-determined School Review, however, I have elected to undertake the same review process as other schools. The process will help us to identify the next steps for our Strategic Plan and ongoing improvement over the next few years. The three reviewers will be at Sherwood for 3 days and have asked to speak with all staff, representatives of the P&C Executive, local school partners, community partners, and students.<br><br>The reviewers are gauging the school's performance against the National School Improvement Tool which was developed by the Australian Council for Educational Research. Their focus is particularly on alignment or line-of-sight across the school: Leadership team, teachers, teacher aides, parents, students – all on the same page for school improvement. Our school priorities are a clear focus for our school. |
| <b>Strategic Plan<br/>2017-2020</b> | <b>Grant O'Hara from <i>Strategy 1</i> will facilitate the creation of our next Strategic Plan 2017 – 2020</b><br><br>Grant will meet with staff, parents and students, and also work particularly closely with the Strategic Leadership Team to create our next plan. He will take into account the findings of the School Review and also our key performance data.  |

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| <p><b>Update 150<sup>th</sup> Celebration</b></p> | <p><b>Activities</b></p> <ul style="list-style-type: none"> <li>• <b>150<sup>th</sup> Book</b> – I request a \$15,000 loan from P&amp;C for the production of this book which we anticipate will be recouped through sales</li> <li>• <b>New Hall mural</b> – including photos of 2017 to be completed in 2018 by our Artist-in-Residence, Kim Woolley</li> <li>• <b>Commemorative CD:</b> Choirs and possibly string and band – currently searching for funding to enable this project</li> <li>• <b>Ball:</b> No takers yet from parents to help organise this</li> <li>• <b>Birthday:</b> 25 March – students wear clothes from the past – day of activities</li> <li>• <b>Fete:</b> Welcoming past students</li> </ul> |
| <p><b>Bike Education Year 5</b></p>               | <p><b>Bike Education Year 5</b></p> <p>The Bike Ed Program for Year 5 has been operating for 20+ years. Leigh Hamilton, one of our fabulous Prep Aides, now coordinates this program with the help of the Year 5 teachers and parent helpers. It is an outstanding program and children find the bike riding component challenging.</p>  |
| <p><b>2016 School Priorities</b></p>              | <p><b>School curriculum activities</b></p> <p><b>Priorities</b></p> <p><b>Writing with Julie Bannister</b></p> <p>First Steps</p>  |

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|                         | <p>Explicit teaching model supported by coaching and PD organised by our Master Teacher</p> <p><b>Explicit teaching – Fisher and Frey model</b></p> <p>Effective Feedback (Sem 1)</p> <p>Productive group work (Sem 2)</p> <p><b>Data decisions</b></p> <p>Early interventions – active interventions following data analysis</p> <p>Collaborative decisions based on data analysis – year level, with specialists, parent support<br/>...</p> <p><b><i>Investing for Success</i></b> (Federal funding) totalling \$235 413 in 2016 underpins much of the success of these programs: HOC, MT, SLT, OT early years interventions, Role M maths materials, T Aide support, Prep hearing tests</p> |
| <b>Financial Report</b> | <b>Attached alongwith MOM</b>   |

**SUB COMMITTEE REPORTS: Accepted**

Moved:

Cathie P

Seconded: Ash R



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### ***Business Arising***

- David and Greg informed about receipt of iPad Air 2 donated by Scott Emerson
- David and Greg informed about the restoration of flag order in the school ground.

**Meeting Closed:** 20:50 hours

Moved: Ash R

Seconded: David L