

## Minutes of Meeting for Sherwood State School Parents And Citizens Assoc.

Monday 29th July 2016, 7.30pm at Staff Room

### ATTENDANCE:

David Laws, Jimmy Shkalla, Leanne Davey, Ash Raina, Martin Woodbury, Lars Anderson, Greg Nelson, Kylie Wells, Kattie McDonald, Helen Jamieson

### APOLOGIES:

Neil Tyson, Elke Hughes, Johnathan Wells

### Meeting Opened: 7:30 pm

Moved: David Laws                      Seconded: Jimmy S

### CORRESPONDENCE and MINUTES: Accepted

All received correspondence was distributed.

Moved: David Laws                      Seconded: Ash Raina

### ***TREASURER'S REPORT:***

- Jimmy shared the financial report
- Jimmy informed that there is a AUD 10,000 loss in the uniform stocks (over-stock)
- Jimmy informed about the merchant banking additional surcharge
- Helen suggested and informed about an alternate system, Flexi Schools system, used by Corinda schools
- Jimmy to find out and let the committee know.

### TREASURER'S REPORT:

Moved:    Seconded:

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### SUB COMMITTEE REPORTS:

#### ***OSHC Report: Leanne Davey***

**OSHC AGM** – The OSHC Committee held their Annual General Meeting on Monday 1<sup>st</sup> August 2016. The following people were elected to their respective positions; Chairperson – Ashutosh Raina, Treasurer – Jonathan Wells and Secretary – Michelle McKinlay.

**Playground Update** – The OSHC and Prep Playgrounds will have bark distributed in them on Tuesday 30<sup>th</sup> August. Groundworks will arrive at 6:15am to set up and be ready to begin work at 6:30am as this is the time council allows for excessive noise to commence. They will start with the OSHC Playground so it can be completed before opening time. Then they will complete the Prep Playground before too many children have arrived at OSHC. Once this is completed, they will move onto the Senior Playground (a school arrangement) to lay bark under play equipment there with the intention to finish all work well before 8:00am when children start to arrive at school. OSHC will operate from the New Hall between 7:00am – 7:30am while our close playgrounds have the bark distributed to avoid children being exposed to the excessive noise. Then we will move back to the Old Hall to resume Before School Care as the noise from the Senior Playground should be far enough away to not be a factor.

**Kitchen** – Myles from H&G Contractors will be visiting this week to have a thorough look at our kitchen so we can include it in the building extension of the Old Hall. He has seen the kitchen before but this time he will take measurements and collect a design from us with a list of items we would like included in the kitchen renovations. We have a sketch completed which shows our wishes for a kitchen design.

**Items to be included in the Grant Application** – Ashutosh and I will meet this week to discuss and highlight OSHC items that we would like to be included in the grant for the Old Hall extension downstairs.

**Prep Information Day** – Tamanna and I presented the OSHC service to the new prep parents of 2017. We spoke to a few families after the information session and collected email addresses from those who were interested in utilizing the service next year.

**Vacation Care Program** – The Vacation Care Program and Booking Form has now been distributed to all current OSHC families and has been placed onto our website for public viewing.

**School Website** – We have updated the OSHC page on the school website and included a link to our own website plus our facebook page.

**Parent Survey** – A parent survey questionnaire was completed by Leanne in July and given to Ashutosh to prepare for Survey Monkey. This will be available to Sherwood Families in October, just after Spring Vacation Care has been completed.

Leanne Davey  
OSHC Coordinator  
Sherwood State School

- ***Ash to finalise and create the OSHC survey***

Moved: Jimmy

Seconded: Ash

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**Sherwood Principal's Report: Greg Nelson**

The report is as:

<b>Enrolments &amp; staffing</b>	Current enrolment: 591
<b>School Review</b>	<b>School Review – Key Improvement Strategies</b> <ul style="list-style-type: none"><li>• Narrow and sharpen the focus of the EIA to ensure collaboratively agreed strategies and teaching practices are embedded across the school by all teachers in a more immediate manner.</li><li>• Document, monitor and communicate roles and responsibilities for the leadership team, teacher leaders and school committees to ensure that school priorities are implemented effectively and monitored regularly.</li><li>• Develop a whole-school curriculum framework to ensure all learning areas of the AC are enacted at the classroom level and quality assurance processes are in place to maintain the rigour and intent of the AC.</li><li>• Provide opportunities for teachers to further engage with the key elements of the school's pedagogical framework to ensure it is embedded into curriculum planning leading to a consistency of teacher practice across all classrooms.</li><li>• Further develop the culture of collaboration and teamwork across the school to ensure that regular opportunities are offered for staff members to work together to learn from each other's practices.</li><li>• Further support classroom teachers in planning differentiated learning experiences for high achieving students to ensure they are appropriately engaged, challenged and extended in their classroom learning.</li></ul>
<b>Strategic Plan</b>	<b>Grant O'Hara from <i>Strategy 1</i> will facilitate the creation of our next Strategic Plan 2017 – 2020</b>

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<b>2017-2020</b>	Next Monday evening, 5 September from 7 to 9 pm Grant will be working with parents to collate their ideas for our next Strat Plan. This is a VERY important occasion to have strong parent participation – I hope you can come.
<b>Update 150<sup>th</sup> Celebration</b>	<p><b>Update</b></p> <ul style="list-style-type: none"> <li>• Banner for 150 celebrations being designed to advertise the event</li> <li>• Past pupils morning tea held recently</li> <li>• Parent indicated some interest to organise the Ball – will keep you posted</li> </ul>
<b>No Hat no play policy</b>	No hat, no play is about child protection – sun safety: The Behaviour Team agreed to re-instate with greater clarity our school <b>No hat, no play</b> policy. This means that students without a hat will be restricted to sitting during play periods – this may include sitting in the library or under buildings (quiet activities eg. chatting with a friend, reading). The aim is to encourage ALL students to bring a hat and to keep track of their hat.
<b>Upcoming Events</b>	<p><b>Events</b></p> <p>Book Week – Big Parade tomorrow morning, library activities through the week          Fathers’ Day Stall          School disco          Sherwood Arrows tour</p> <p><b>P&amp;C to ratify Variations to School Routine</b></p> <p>Sherwood Arrows Tour          Year 1 Mt Cootha Botanic Gardens&amp; Planetarium          Chinese excursion: Chung Tian Temple</p>
<b>Financial Report</b>	<b>See attached</b>

- Letter of support from P&C, Nicole J and Graham P
- Greg informed about the recommendations of school review
- David, Leanne and Greg are working towards the grant application
- P&C ratified the variation to the above school routine

**SUB COMMITTEE REPORTS: Accepted**

Moved:                 Martin                 Seconded: Ash R

